



Board of Directors
Regular Board Meeting
Monday, March 3, 2025

Attendees:

Morgan Cox, President
Albert Garza, Vice President
John Myrick, Secretary
Terry Franklin, Member
Clay Parker, Member
Frances Hernandez, Member
Brian Jackson, Hospital Attorney
Mark Salcone, DO - Chief of Staff - absent

Nancy Cooke, CEO
Tonya Glisan, CFO
Linda Pierce, CNO
Tina Columbus, Director Human Resources
Rebecca Brandon, Director of Rural Clinic
Amy Miramontes, Director of Quality
Tamara Sanford, Executive Assistant

Other Guests:

Kip Wood, Director EMS
Jeff Deslaurier, Director Home Health
Bill Parsons – Vandergriff Group
Sharma Vaughn – Emergency Management

- I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.
- II. **Approval of Minutes: January 27, 2025 – Regular Board Meeting:** Minutes were reviewed. Motion was made by Mr. Myrick, seconded by Mr. Parker to approve the minutes as presented. Motion carries unanimously.
- III. **Public Comment:** None present.
- IV. **Medical Staff Report – Board Report – Amy Miramontes:** Ms. Miramontes presented the monthly report from the Medical Staff meeting for review. Motion was made by Ms. Hernandez, seconded by Mr. Garza to approve the Medical Staff Report as presented. Motion carried unanimously.
- V. **Medical Staff Privileges, Resignations and Terminations – Amy Miramontes:** Ms. Miramontes presented the following providers for approval:

Appointments:

Anatoliy Nkoz, MD – Teleradiology – Vest Tele-Radiology – Consulting
Gujjarappa Srinivas, MD – Teleradiology – Vest Tele-Radiology – Consulting
Jonathan Hays, MD – Teleradiology – Vest Tele-Radiology – Consulting

Re-Appointments:

Edward Maurice Lopez, FNP-BC – Family Medicine – MCHD - Active

Expired: None

Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the Medical Privileges for February as presented. Motion carried unanimously.

VI. Strategic Initiatives – Nancy Cooke:

- a. Update on Plans to Construct New Clinic and Other Space as needed for Hospital District growth -**
Ms. Cooke gave an update on the projects.

Medical Office Building

1. Individual Departmental Operational Meetings are being had. Changes are already being made in operations to prepare for moving into the new building.
2. Equipment and furnishing meetings are being conducted. These items are outside the construction contract and will be presented to the Board at a later time for purchase approval.
3. Minutes from February 27 meeting are attached. Roofing is underway, as is installation of the rock on the face of the building. Window installation will begin week of March 3. Wood blocking in framing is being done.
4. Substantial completion is now November 11 due to the cold weather the week of February 17.
5. GE representatives were on-site for a review of the imaging area. They will be involved at all steps of this process.

EMS Barn

1. Work is progressing. Minutes from February 27 meeting attached.
2. Completion date is mid-April.

- b. Review and Discuss outstanding change Orders for re-sizing Beams and Columns – Nancy Cooke:**
Item tabled due to Cerris not being in attendance to discuss.

- c. Discuss and or vote on plans for EMS remote site development: Nancy Cooke:** Ms. Cooke stated about a year ago the hospital received a land donation for this purpose. Ms. Cooke stated she will begin the process with having the land surveyed, deed transferred to the hospital, site plan done and quotes for a water well and septic system. She will present all to the board for approval.

- d. Updates on other initiatives – None to report.**

VII. Quality Assurance and Patient Safety Dashboard – Amy Miramontes: Ms. Miramontes presented the dashboard for review. She reviewed new measures that will be reported and the goals of each.

Motion was made by Mr. Parker, seconded by Mr. Garza to approve the Quality Assurance and Patient Safety Dashboard as presented. Motion carried unanimously.

- **2025 Emergency Management Plan – Sharma Vaughn:** Ms. Vaughn presented the 2025 Emergency Management Plan for review and approval. Board approval needed on the Timeline and Hazard Vulnerability Analysis.

Motion was made by Mr. Franklin, seconded by Mr. Parker to approve the 2025 Timeline and Hazard Vulnerability Analysis as presented. Motion carried unanimously.

VIII. Departmental Reports –

- a. Annual Human Resources Report – Tina Columbus:** Ms. Columbus presented the annual report for review. She discussed employee turnover, recruitment, retention, awards and recognition, and education completed in the past year.

Motion was made by Ms. Hernandez, seconded by Mr. Myrick to approve the Annual Human Resources Report as presented. Motion carried unanimously.

- b. Quarterly Compliance Report (Q4) – Jeff Deslaurier:** Mr. Deslaurier presented the quarterly report for review and approval. Mr. Deslaurier stated there were two hot line calls that we referred to the HR Director and a diversion in Pharmacy, that investigation is on-going and has been reported to both the DEA and State Nursing Board.

Motion was made by Mr. Franklin, seconded by Ms. Hernandez to approve the Quarterly Compliance Report as presented. Motion carried unanimously.

- c. Quarterly CNO Report (Q4) – Linda Pierce:** Ms. Pierce presented the quarterly report for review. Ms. Pierce discussed statistics, admissions, staffing needs, compliance issues and the Daisy Award Program. Ms. Pierce also presented the 2025 Nurse Staffing Plan for approval.

- **CNO Report** - Motion was made by Ms. Hernandez, seconded by Mr. Myrick to approve the Quarterly CNO Report as presented. Motion carried unanimously.
- **2025 Nurse Staffing Plan** - Motion was made by Mr. Franklin, seconded by Mr. Myrick to approve the 2025 Nurse Staffing Plan as presented. Motion carried unanimously.

- d. Quarterly Infection Control Report – Amy Miramontes:** Ms. Miramontes presented the 2025 Dashboard for review and approval.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Quarterly Infection Control Report as presented. Motion carried unanimously.

IX. Discussion and Possible Action on Policies - Amy Miramontes: None

X. Contracts:

- a. Employee Benefits Renewal Bids – Nancy Cooke:** Ms. Cooke presented the benefits renewal total in the amount of \$3,046,059.24 for approval.
- b. Quest Reference Lab and associated CERNER Interface – Nancy Cook:** Ms. Cooke stated this contract would replace the current contract with LabCorp. She stated this contract would provide more services and better turn-round times.
- c. Concord Medical Group – Nancy Cooke:** Ms. Cooke stated the current contract with Concord Medical Group of Texas was executed in 2015. The last update was done in February 2020. At that time, the average volume of ED patients was 328/month or 3,936 per year. Volumes now average 603/month or 7,200 per year, almost double. Increased professional fee collections on this increased volume have helped to offset increased payroll costs for Concord. They are currently paying an average of \$130 per hour and the 2020 rate was \$90. Their collection rate is \$115 to \$120 per visit. They are requesting an increase to at least \$112.50/hour, but preferably \$120.27/hour. They are also requesting to add a COLA of 3% annually. Since the contract itself is 10 years old, I have requested that we adopt a new contract with the current language. This contract is currently undergoing legal review. Ms. Cooke recommends a pay rate of \$115.00 per hour.

- d. **Assort Health – Nancy Cooke:** – Ms. Cooke stated Assort Health is an AI product that assists with patient scheduling. Robin Alvarado saw a demonstration of this program at a conference and brought the information to us. The cost is based on billable calls, for 1,500 billable calls per month, the cost would be \$4,685 or \$2.49 per call. We think this may be a good option to fill staffing gaps during times of high call volume in the clinic.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the all the Contracts as presented. Motion carried unanimously.

XI. Equipment –

- a. **Stryker Agreement for equipment and supplies necessary to start Total Joint Program – Nancy Cooke:** Tabled

XII. CFO Report – Tonya Glisan:

Financial Report - Ms. Glisan presented the Financial Statements for the months ending January 31, 2025 for review. Net Patient Revenue was \$2,498,234, Restricted Cash \$5,113,889, Capital Projects YTD \$20,616,610, Interest Income \$2,944,154 and Days Cash on Hand is 824 compared to January 2024 at 665 and January 2023 at 491.

January Cash Disbursement – Ms. Glisan stated the cash disbursements totaled \$1,538,676.02, and credit card charges \$45,956.11.

Motion was made by Ms. Hernandez, seconded by Mr. Garza to approve the CFO Report as presented. Motion carried unanimously.

- XIII. Amendment Two to Martin County Hospital District Supplemental Plan – Nancy Cooke:** Ms. Cooke stated this amendment requires adoption so that we can "true-up" pension plan contributions for 2023. This is delayed due to the mid-year conversion from Milliman to Empower.

Motion was made by Mr. Myrick, seconded by Mr. Garza to approve Amendment Two to Martin County Hospital District Supplemental Plan as presented. Motion carried unanimously.

XIV. Administrative Report – Nancy Cooke:

- a. **Appoint Section 504 Coordinator – Nancy Cooke:** Ms. Cooke stated with Aimee Carrasco resigning this position and the Health Equity Officer position will need to be appointed. Amy Miramontes has accepted the responsibility of both positions so will need the Board's approval.

- b. **Appoint Health Equity Officer – Nancy Cooke:** See item A above.

Motion was made by Mr. Garza, seconded by Mr. Franklin to Appoint Amy Miramontes as the Section 504 Coordinator and the Health Equity Officer Amendment. Motion carried unanimously.

- c. **Appoint Community Committee to Support TAMU Medical Student Rotation Program – Nancy Cooke:** List was provided to Board for review.

- d. **Third Quarter Management Plan – Nancy Cooke:** Presented for review.

- e. Per email attached, the County is retaining an attorney to review the Chapter 312 guidelines, so there is no new information from Net Power.

- f. Contract with Jackson Physician Services executed after last Board meeting. Site visit with company representatives scheduled for March 10.

- g. I will be out of the office from noon on March 11 through March 14. I will be attending THIE Hot Topics on March 12 and 13 and a THA Retirement Plan Board Meeting on March 14. Both meetings will be held in Georgetown.
- h. I am tentatively scheduled out of the office on March 24- 26 for personal time.
- i. Offer has been made to, and accepted, by Easton Webster for the Pharmacy Director position. He will begin on May 27. He is a new graduate of the Texas A&M School of Pharmacy.
- j. Representatives from the DEA were on-site to provide education to staff on February 26. These sessions were well attended and the staff found them very informative. It was also a positive as now we have specific individuals to contact if we have questions or need assistance.
- k. The state stopped by last week to see if we would be interested in partnering with them to provide a Measles Vaccine clinic. We told them we would and we are waiting on details.
- l. Texas Department of Health is at Home Health for a survey, they arrived this morning.
- m. Non-Citizen report was submitted.
- n. THT Conference is June 12-14 in Arlington. Let us know if you want to attend.
- o. Management Plan – Working on updating.

XV. Adjourn to Executive Session: 2:20pm

XVI. Return to Open Session: 2:45pm.

XVII. Adjourn Meeting: Motion was made by Ms. Hernandez, seconded by Mr. Myrick to adjourn the meeting at 2:46pm. Motion carried unanimously.


Morgan Cox, Board President

3-31-25
Date


John Myrick, Board Secretary

3/31/2025
Date