



**Board of Directors**  
**Regular Board Meeting**  
**Monday, April 28, 2025**

**Attendees:**

Morgan Cox, President	Nancy Cooke, CEO
Albert Garza, Vice President	Tonya Glisan, CFO
John Myrick, Secretary	Linda Pierce, CNO
Terry Franklin, Member	Tina Columbus, Director Human Resources
Clay Parker, Member -absent	Rebecca Brandon, Director of Rural Clinic
Frances Hernandez, Member-absent	Amy Miramontes, Director of Quality
Brian Jackson, Hospital Attorney	
Mark Salcone, DO - Chief of Staff - absent	

**Other Guests:**

Joan Harrison – Home Health Director  
William Parsons – Vandergriff Group Architects

- I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.
- II. **Approval of Minutes: March 31, 2025 – Regular Board Meeting:** Minutes were reviewed. Motion was made by Mr. Franklin, seconded by Mr. Garza to approve the minutes as presented. Motion carries unanimously.
- III. **Public Comment:** None present.
- IV. **Medical Staff Report – Board Report – Amy Miramontes:** Ms. Miramontes presented the monthly report from the Medical Staff meeting for review. She noted that staff has established a forms committee and has begun a review of all surgical consents. In addition to giving the monthly Quality Report and reviewing proposed policies, discussion was held concerning changes to critical lab values. Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the Medical Staff Report as presented. Motion carried unanimously.
- V. **Medical Staff Privileges, Resignations and Terminations – Amy Miramontes:** Ms. Miramontes presented the following providers for approval:

**Appointments:**

James Morsch, MD – Concord – Emergency Medicine  
David Kerr, MD – Concord – Emergency Medicine  
Antoinette N. Robbins, PMHNP – TTU Psych – Active  
Chika Obele, MD – Vesta - Telemedicine



**Re-Appointments:**

Robin Alvarado, FNP-C – Alvarado Alliance – Active  
Keith Gist, CRNA – Active  
Terry Beck, MD – MCHD – Active  
Melencio Juan, MD – MCHD - Active

**Expired:**

Ahmed Casey, MD – Concord – Emergency Medicine  
Joseph Damiani, MD – MCHD - Active

Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the Medical Privileges for April as presented. Motion carried unanimously.

**VI. Strategic Initiatives – Nancy Cooke:**

- a. Update on Plans to Construct New Clinic and Other Space as needed for Hospital District growth -**  
Ms. Cooke gave an update on the projects.

**Medical Office Building**

1. Work is progressing. Interior sheetrock for 1<sup>st</sup> floor is 90% complete. Masonry is 95% complete.
2. Reports from roofing consultant are being received and acted on.
3. Paving continues.
4. Water well relocation is being planned to move well to back of parking lot.
5. Signage has been approved.
6. Continuing to review furnishings.

**EMS Barn**

1. Still waiting on Oncor to connect power. This will need to be resolved before they will connect power. Building will need to be climatized prior to completion of painting, etc.
2. Other items progressing well.

**b. Presentation on proposed plans for Emergency Department and Inpatient Therapy services expansion by Vandergriff Architects**

William Parsons, Principal with Vandergriff Group Architects presented the final rendering of the proposed Emergency Department expansion and new construction to accommodate therapy services for inpatients and swing beds. The Board reviewed and approved proceeding with requesting State approval to move forward.

**C. New easement to Oncor for construction of MOB**

Information not available at this time and item was tabled.



d. **Updates on other initiatives** – None to report.

- VII. Quality Assurance and Patient Safety Dashboard – Amy Miramontes:** Ms. Miramontes presented the dashboard for review. She reviewed new measures that will be reported and the goals of each. She noted that one of the items that will be receiving staff focus are the pain management measures. In addition, Ms. Miramontes again reviewed the finding of the Texas Department of State Health Services survey which was conducted March 10-12. She noted that a corrective action plan has been developed and submitted to the State. A follow-up survey will be performed 45 days post submission of the action plan.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Quality Assurance and Patient Safety Dashboard and report as presented. Motion carried unanimously.

**VIII. Department Reports**

**a. Quarterly Clinic Report**

Ms. Brandon presented the quarterly Clinic Report noting continued volume increases. She also noted a new school partnership with the Coahoma ISD and the continuation of vaccine clinics and school physical clinics. Two projects utilizing AI are currently being implemented.

Motion was made by Mr. Franklin, seconded by Mr. Garza to approve the Quarterly Clinic Report as presented. Motion carried unanimously.

**b. Quarterly Home Health Report**

Ms. Harrison presented the quarterly Home Health report. She noted a large increase in the number of referrals due to marketing efforts. She also reviewed the results of a recent State Survey. One deficiency was noted during the survey, and that was corrected prior to the exit conference.

Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the Quarterly Home Health Report as presented. Motion carried unanimously.

**IX. Annual Board Orientation for Martin County Home Health**

Ms. Harrison noted that the Agency performs annual policy reviews, the reporting structure of the agency and that there were no conflicts of interest.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Annual Home Health Orientation as presented. Motion carried unanimously.

- X. Discussion and Possible Action on Policies - Amy Miramontes:** Ms. Miramontes presented the Policy Log for approval. This included policies from Clinic, Pharmacy, Nursing, Information Services, Compliance and Laboratory.

Motion was made by Mr. Franklin, seconded by Mr. Myrick to approve the Policy Log as presented. Motion carried unanimously.

**XI. Equipment: Stryker Equipment necessary to start Orthopedic Services Program and OR Table.**

Ms. Cooke provided an update on the progress being made to establish an orthopedic total joint program. Staff has been working to establish policies and conduct employee training. She noted that not all quotes had been received from Stryker for equipment necessary to perform cases. She presented all quotes available and requested the Board to authorize her to execute all needed agreements as they become available.



Motion by Mr. Myrick, second by Mr. Franklin to approve the purchase as presented. Motion carried unanimously.

**XII. Contracts**

**a. Abigail Darnell, DO**

Family Practitioner to start mid-June. Relocating from Pecos.

**b. Gage Liesman, MD**

Orthopedic Surgeons to perform cases at MCHD.

**c. Ryan Rowland, MD**

Motion by Mr. Garza, second by Mr. Franklin to approve the contracts as presented. Motion carried unanimously.

**d. Agreements with Stryker Necessary to start Orthopedic Services Program –**

Combined with XI. Above.

**e. Renewal of Insurance for HPL/GL; Auto/Ambulance; Commercial Property; Worker's Compensation; Environmental Liability; Management Liability; Cyber Security**

Ms. Glisan presented the renewal quotes for all lines of insurance due to expire April 30. The expiring total cost is \$595,714 and the renewal cost is \$608,645.

Motion by Mr. Myrick, second by Mr. Garza to approve the insurance renewals as presented. Motion carried unanimously.

**XIII. CFO Report – Tonya Glisan:**

**Financial Report** - Ms. Glisan presented the Financial Statements for the months ending March 31, 2025 for review. Net Patient Revenue was \$2,440,079, Restricted Cash \$4,639,221, Capital Projects YTD \$26,062,271, Days Cash on Hand is 808 compared to March 2024 at 869 and March 2023 at 738.

**February Cash Disbursement** – Ms. Glisan stated the cash disbursements totaled \$6,790,360.91, and credit card charges \$33,215.18.

Motion was made by Mr. Franklin, seconded by Mr. Myrick to approve the CFO Report as presented. Motion carried unanimously.

**FY 2026 Budget** – A budget was presented for review and discussion.

Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the FY 2026 Budget as presented. Motion carried unanimously.

**XIV. Management Plan 2024/2025 Update**

Ms. Cooke presented the final update on the 2024/2025 Management Plan

**XV. Approve the Management Plan for 2025/2026**

Ms. Cooke presented the 2025/2026 Management Plan, which included both Operational and Project goals for the new fiscal year.

Motion was made by Mr. Franklin, seconded by Mr. Myrick to approve the both the Management Plans as presented. Motion carried unanimously.

**XVI. Consider Date Change for May Meeting**





As scheduled, the May meeting will fall on Memorial Day. The Board agreed to reschedule to Tuesday, May 27.

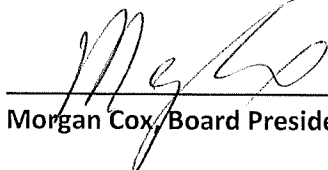
**XVII. Administrative Report – Nancy Cooke:**

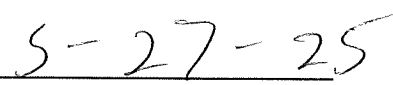
1. Attended Commissioner's Court Meeting on April 22 to provide annual update to Commissioners.
2. Employee Townhalls were held April 22-25. Employees were provided with updates on Construction, HCAHPS, State Survey and FMLA, among other items. Attendance was good.
3. Hospital Week activities May 12-16. Flyer attached. Cafeteria will be closed on Friday, May 16 for an employee luncheon. Please join us.
4. Doctor's Day Lunch was held on April 3. It was a very pleasant and relaxed time for all Providers.
5. EMPOWER (Retirement Plan) Advisor will be on site May 7 to meet with any employee who wishes to attend. There will be both group and individual meetings.
6. Dunaway will be performing a survey on the McMorries property.
7. We will continue to use Jackson Physician Services to recruit an additional family practitioner.
8. THT Conference June 12-14. Still time to register.
9. Announce hiring of Rober Gaitan as Business Office Director and other personnel reassignment in the Patient Access/Business Services area.
10. Mr. Garza presented and update on the efforts of the Central Tax Appraisal District to construct new offices.

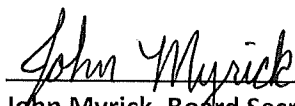
**XVIII. Adjourn to Executive Session: 1:44 p.m.**

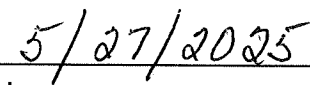
**XIX. Return to Open Session: 2:17 p.m.**

**XX. Adjourn Meeting:** Motion was made by Mr. Garza, seconded by Mr. Myrick to adjourn the meeting at 2:18 p.m. Motion carried unanimously.

  
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Morgan Cox, Board President

  
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Date

  
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John Myrick, Board Secretary

  
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Date

