



Board of Directors
Regular Board Meeting
Monday, August 26, 2024

Attendees:

Morgan Cox, President	Nancy Cooke, CEO
Albert Garza, Vice President	Tonya Glisan, CFO
John Myrick, Secretary	Linda Pierce, CNO
Terry Franklin, Member	Tina Columbus, Director Human Resources
Clay Parker, Member	Rebecca Brandon, Director of Rural Clinic
Frances Hernandez, Member	Tamara Sanford, Executive Assistant
Brian Jackson, Hospital Attorney	
Mark Salcone, DO - Chief of Staff	

Other Guests:

Joan Harrison, Director Home Health
Samantha DeLaPena, Employee Health

- I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.

- II. **Approval of Minutes:**
 - **July 29, 2024 – Regular Board Meeting:** Minutes were reviewed. Motion was made by Ms. Hernandez, seconded by Mr. Garza to approve the minutes as presented. Motion carries unanimously.
 - **August 14, 2024 – Special Tax Meeting:** Minutes were reviewed. Motion was made by Ms. Hernandez, seconded by Mr. Garza to approve the minutes as presented. Motion carries unanimously.

- III. **Public Comment:** None present.

- IV. **2024 Tax Rate Adoption** – Board adopts the 2024 Tax Rate as .131902.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to adopt the 2024 Tax Rate at .131902. Motion carried unanimously.

- V. **Medical Staff Report – Mark Salcone, DO:**
 - a. **Board Report** - Dr. Salcone gave a report from the monthly Medical Staff meeting. Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Medical Staff Report for July. Motion carried unanimously.

VI. Medical Staff Privileges, Resignations and Terminations – Linda Pierce: Ms. Pierce presented the following providers for approval: None

VII. Strategic Initiatives – Nancy Cooke:

a. Update on Plans to Construct New Clinic and Other Space as needed for Hospital District growth – MOB - Ms. Cooke stated the new Helipad is operational so we should start seeing steel go up soon. Tentative completion date is November 4, 2025.

b. Approve Change Order for EMS Project – Ms. Cooke: Ms. Cooke stated this is the change order mentioned earlier this month for the replacement of the concrete. Total cost of Change Order is \$58,800. Steel should start going up at this site as well.

Motion was made by Mr. Franklin, seconded by Mr. Garza to approve the Change Order for the Replacement of the concrete at EMS in the amount of \$58,800. Motion carries unanimously.

c. Updates on other initiatives – None to report.

VIII. Quality Assurance – Samantha DeLaPena: Ms. DeLaPena presented the 2024 Quality Dashboard for review.

Motion was made by Ms. Hernandez, seconded by Mr. Parker to approve the Quality Assurance Report as presented. Motion carried unanimously.

IX. Departmental Reports –

a. Bi-Annual Clinic Report – Rebecca Brandon: Ms. Brandon discussed increase in clinic volumes, utilization of the School Based Clinics and update on new providers and services.

Motion was made by Mr. Franklin, seconded by Mr. Myrick to approve the Bi-Annual Clinic Report as presented. Motion carried unanimously.

b. Quarterly CNO Report – Linda Pierce – Ms. Pierce gave a report on staffing, education, and increase in ER visits, and patient satisfaction scores. Ms. Pierce also presented the names and personal statements from our summer interns. Ms. Pierce also discussed a new recognition program for Nurses call the Daisy Award. Ms. Pierce ask for Board Volunteers to sit on the Committee to help choose the winners of the award twice a year. Mr. Myrick, Mr. Franklin and Mr. Garza all volunteered to be on the Selection Committee for the Daisy Award.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve the Quarterly CNO Report as presented. Motion carried unanimously.

c. Quarterly Home Health Report – Joan Harrison: Ms. Harrison gave an update on current census – 60, marketing and regulatory compliance. Patient Satisfaction results were presented.

Motion was made by Mr. Parker, seconded by Mr. Myrick to approve the Quarterly Home Health Report, as presented. Motion carried unanimously.

d. Quarterly Patient Safety/Infection Control Report – Samantha DeLaPena – Ms. DeLaPena presented the quarterly reports for review. Ms. DeLaPena stated we have seen an increase in COVID cases, but patients seem to be responding well to treatments.

Motion was made by Mr. Garza, seconded by Mr. Myrick to approve the Quarterly Patient Safety/Infection Control Report, as presented. Motion carried unanimously.

X. Discussion and Possible Action on Policies – Linda Pierce: Ms. Pierce presented the Policy Log for approval.

- **Nursing Policy and Procedure – Death and Disposition of Body** – Added process to contact to contact JP after hours.
- **Nursing Policy and Procedure – Blood Administration** – Added verbiage to ensure informed consent is obtained when releasing uncross matched blood if patient is stable.

Motion was made by Mr. Parker, seconded by Ms. Hernandez to approve the Policy and Procedure Log as presented. Motion carried unanimously.

XI. Contracts –

- a. Contract with Susanna Mullinex - Nancy Cooke:** Ms. Cooke stated Susanna is a Nurse Practitioner that will be taking some of Dr. Juan’s patients when he retires in November. Susanna will start on September 9th.
- b. Contract with Betty Richardson – Ms. Cooke:** Ms. Cooke stated Betty is a Nurse Practitioner that will be helping with School Based and same day sick visits with the increased volumes in the clinic. Betty will start on September 3rd.

Motion was made by Mr. Myrick, seconded by Mr. Parker to approve the Contracts for Susanna Mullinex, FNP-C and Betty Richardson, FNP-C. Motion carried unanimously.

XII. Equipment – None.

XIII. CFO Report – Tonya Glisan:

- **Financial Report** - Ms. Glisan presented the Financial Statements for the month ended July 31, 2024 for review. She stated cash on hand for July was 787 days. Restricted cash totaled \$4,433,255. Total patient revenue for was \$4,692,590.
- **July Cash Disbursement** – Ms. Glisan stated the cash disbursements totaled \$2,417,977.20, no patient refunds for July and credit card charges \$11,806.78.

Motion was made by Mr. Franklin, seconded by Ms. Hernandez to approve the CFO Report as presented. Motion carried unanimously.

XIV. Administrative Report – Nancy Cooke:

- Executive Order by Governor Abbott – Starting November 1, 2024, we will be required to document residency status of patients presenting for care on the hospital side. This information will be collected for the purpose of cost related care to non-residents.
- Dr. Varunsiri Atti, cardiologist with ProCare, began seeing patients on August 12 in our lease space. This is another opportunity for referral resource for our providers and another resource for our patients.

- Ovation will be on site September 4-6 conducting a review of imaging services.
- The first phase of the Oracle Engagement has been completed with the end user optimization for nurses and providers. Caregiver survey results show an increase in EHR satisfaction from 60% to 80%. Analytics training is being scheduled for September. (See executive summary attached).
- We will be transitioning from Boardpaq to BoardEffect, effective September 2. Please bring your iPad to Board Meeting on Monday and IT will make that transition on your device after the Board Meeting.
- Out of Office end of September traveling to Kansas City to receive 2024 Top 20 Award.

XV. Adjourn to Executive Session: 12:35pm

XVI. Return to Open: 1:37pm. Nothing to discuss.

XVII. Adjourn Meeting: Motion was made by Mr. Garza, seconded by Ms. Hernandez to adjourn meeting at 1:38pm. Motion carried unanimously.



Morgan Cox, Board President

9-30-24

Date



John Myrick, Board Secretary

9/30/2024

Date