



## Board of Directors

### Regular Board Meeting

Tuesday, May 28, 2024

#### Attendees:

Morgan Cox, President	Nancy Cooke, CEO
Albert Garza, Vice President	Tonya Glisan, CFO - absent
John Myrick, Secretary	Linda Pierce, CNO
Terry Franklin, Member	Lisa Bibb, Director Human Resources
Clay Parker, Member - absent	Rebecca Brandon, Director of Rural Clinic
Frances Hernandez, Member	Michael Sechrest, Director of Quality
Brian Jackson, Hospital Attorney	Tamara Sanford, Executive Assistant
Mark Salcone, DO - Chief of Staff	

#### Other Guests:

Samantha De La Pena, Employee Health

1. **Call to order:** Mr. Cox called the meeting to order at 11:30am.
2. **Swearing in of Appointed Board Members – Nancy Cooke:** Ms. Cooke swore in the appointed Board Members:
  - Albert Garza
  - Terry Franklin
  - Frances Hernandez
3. **Board Member Completion of Conflict of Interest Statement - Nancy Cooke:** Ms. Cooke asked all board members to complete the conflict of interest statement as required annually.
4. **Election of Officers – Brian Jackson:** Mr. Jackson asked for nominations for the President position, Mr. Garza and Mr. Cox stated they would like to be considered. Mr. Jackson asked all members to vote, Mr. Cox has the majority vote. Mr. Cox will remain as President. Mr. Franklin made motion to keep existing officers.
5. **Approval of Minutes from April 29, 2024:** Minutes were reviewed. Motion was made by Mr. Myrick, seconded by Ms. Hernandez to approve the minutes as presented. Motion carries unanimously.
6. **Public Comment:** None present.
7. **Medical Staff Report – Mark Salcone, DO:** - Dr. Salcone gave a report from the monthly Medical Staff meeting. Dr. Salcone reported on departmental statistics and reporting. Emergency room visits decreased from 622 in March to 567 in April. Motion was made by Mr. Garza, seconded by Mr. Myrick to approve the Medical Staff Report for May. Motion carried unanimously.

8. **Medical Staff Privileges, Resignations and Terminations – Linda Pierce:** Ms. Pierce presented the following providers for approval:

**Appointments**

- Shawndra Moore, FNP – Alvarado Alliance – Active
- Sandra Mun, MD - Diagnostic Radiology – Radiology Associates

**Re-Appointments**

- Bradley Nowack, MD - Diagnostic Radiology – Abilene Radiology

**Expired Providers**

- Kaci McDaniel, FNP - Alvarado Alliance

Motion was made by Mr. Garza, seconded by Mr. Franklin to approve the Medical Staff Privileges, Resignations and Terminations as presented. Motion carried unanimously.

9. **Strategic Initiatives – Nancy Cooke:**

- a. **Update on Plans to Construct New Clinic and Other Space as needed for Hospital District growth –**

- **MOB** - Ms. Cooke stated lights for helipad are on back order but cement work is being completed. Discussion on an enclosed walkway from existing building to new MOB. Ms. Cooke will discuss options with architects and report back to the Board.
- **EMS** – Work is moving quickly. Sewer line needed to be cleaned out - change order \$26,650.

- b. **Oncor Utility Easement** – Ms. Cooke presented a revised request from Oncor.

Motion was made by Mr. Myrick, seconded by Mr. Garza to authorize Ms. Cooke to grant easement to Oncor as deemed appropriate to be ratified at the next board meeting.

- c. **Updates on other initiatives** – None to report.

10. **Ratify EMS Station Funding Vote from April 2024 Board Meeting – Nancy Cooke:** Ms. Cooke stated the vote financially support the EMS Station if it wasn't fully funded by the grant needed to be officially recorded.

Motion was made by Mr. Franklin, seconded by Mr. Garza to approve the Funding for the EMS Station if not fully covered by grant. Motion carried unanimously.

11. **Annual Review of Strategic Plan – Ms. Cooke:** Ms. Cooke stated an amended plan is presented this year. Ms. Cooke stated we will complete a new Community Health Needs Assessment this year and present a new plan for 2025.

Motion was made by Ms. Hernandez, seconded by Mr. Myrick to approve the Strategic Plan as presented with Amendments. Motion carried unanimously.

12. **Quality Assurance – Michael Sechrest:** Ms. Sechrest gave a brief update on the Quality projects.

Motion was made by Mr. Franklin, seconded by Mr. Myrick to approve the Quality Assurance Report as presented. Motion carried unanimously.

### 13. Departmental Reports

- a. **Quarterly CNO Report – Linda Pierce:** Ms. Pierce gave a report on staffing, education, and ER statistics, and patient satisfaction scores. Ms. Pierce stated the annual skills fair was a success, lots of great information and training for clinical staff.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Quarterly CNO Report as presented. Motion carried unanimously.

- b. **Quarterly Patient Safety Report – Michael Sechrest:** Ms. Sechrest gave a report on the patient safety measures across 17 departments that are currently being tracked.

Motion was made by Mr. Franklin, seconded by Ms. Hernandez to approve the Quarterly Patient Safety Report as presented. Motion carried unanimously.

- c. **Quarterly Infection Control Report – Samantha De La Pena:** Ms. De la Pena presented the Infection Control Dashboard for review.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve the Quarterly Infection Control Report as presented. Motion carried unanimously.

### 14. Discussion and Possible Action on Policies – Michael Sechrest:

Ms. Sechrest presented the Policy Log and Infection Control Plan for 2024 for review and approval.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve Policy Log and 2024 Infection Control Plan as presented. Motion carried unanimously.

### 15. Contracts – None.

### 16. Equipment – None.

### 17. CFO Report – Nancy Cooke:

- a. **Financial Report -** Ms. Cooke presented the Financial Statements for the month ended April 30, 2024 for review. She stated cash on hand for April was 869 days. Restricted cash totaled \$4,411,498. Total patient revenue for was \$4,672,848.

- b. **April Cash Disbursement –** Ms. Glisan stated the cash disbursements totaled \$2,392,085.52 which included \$11,945.80 of patient refunds, the credit card charges were \$38,044.43. We held several events – Skills Fair, Salsa Competition, and Hospital Week.

Motion was made by Mr. Myrick, seconded by Ms. Hernandez to approve the CFO Report as presented. Motion carried unanimously.

### 18. Administrative Report – Nancy Cooke:

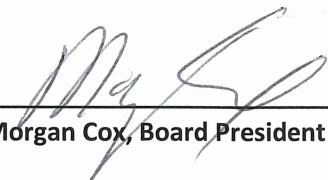
- New Grant – Gov. Abbott is funding \$17m for Rural Hospitals - \$100k - \$350k over 2 year period. We would not qualify.
- Celebration for Top 20 Award is scheduled for June 6. This will include lunch provided by the Chatty Mule and Kona Ice truck.
- Hospital Week was a big success. The theme was Las Vegas/Casino. There were a lot of fun games and activities and lots of good food.

- IT added a second trunk line for phone calls. This helps to increase the call capacity. We are reviewing the need for software update on Cisco phone system.
- Have begun meetings with the architects to review the Master Plan with staff. This is the first step in formulating next steps for expansion.
- Changeover of Retirement Plan record keeper from Milliman to Empower going smoothly. Live date is July 15. Blackout period begins at Milliman on June 26 and will end with access to Empower the week of July 14.
- Chris Hoehne will start as EVS Director this week. Most recently, he was Director at Cedar Park Regional and has over 20 years' experience in the hospital industry as a director.

19. **Adjourn to Executive Session:** 1:06pm

20. **Reconvene to Open Session:** 2:13pm

21. **Adjourn Meeting:** Motion was made by Mr. Franklin, seconded by Ms. Hernandez to adjourn meeting at 2:13pm. Motion carried unanimously.

  
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Morgan Cox, Board President

6-24-24  
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Date

  
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John Myrick, Board Secretary

6/24/24  
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Date