



**Board of Directors  
Special Board Meeting  
Wednesday, January 10, 2024**

**Attendees:**

Morgan Cox, President	Nancy Cooke, CEO
Albert Garza, Vice President	Tonya Glisan, CFO
John Myrick, Secretary	Linda Pierce, CNO - absent
Terry Franklin, Member	Lisa Bibb, Director Human Resources - absent
Clay Parker, Member - absent	Rebecca Brandon, Director of Rural Clinic
Frances Hernandez, Member	Michael Sechrest, Director of Quality - Absent
Brian Jackson, Hospital Attorney - absent	Tamara Sanford, Administrative Assistant
Mark Salcone, DO - Chief of Staff - absent	

**Other Guests:**


None


- I. **Call to order:** Mr. Cox called the meeting to order at 12:00pm.
  
- II. **Public Comment:** None present.
  
- III. **Discussion and possible vote to approve a revised contract with MW Builders for construction of Medical Office Building and Window Replacement and also authorize District CEO to sign all necessary documents to memorialize same – Morgan Cox:** Mr. Cox stated the Board expressed concerns with the Mechanical/Electrical Company in MW Builders Bid and the Board requested Bosworth as the replacement. Bosworth agreed to be the company for those services in the construction of the Medical Office Building.  
  
Motion was made by Mr. Franklin, seconded by Ms. Hernandez to approve the MW Builders Medical Office Building and Nursing Unit Window Bid in the amount of \$34,065,000, and to authorize District CEO to sign all necessary documents on the Medical Office Building Project. Motion carried unanimously.
  
- IV. **Establish CEO authorization limit to approve expenditure of contingency funds and approve change orders on Medical Office Building project – Nancy Cooke:** Ms. Cooke stated she currently has authorization to approve expenditures up to \$25,000. The MOB construction project is about begin and some change orders or expenditures might exceed this limit. After discussion the Board recommends leaving approval limit for everyday expenditures at \$25,000 and authorizing Ms. Cooke to approve Medical Office Building expenditures and change orders up to \$100,000. The Board requested Ms. Cooke text the entire Board to let them know that she has had to approve such expenditures. Ms. Cooke will also text the Board members the amounts and dates of draws on the project.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the expenditure limit on the Medical Office Building Project to \$100,000 per expenditure or change order. Motion carried unanimously.

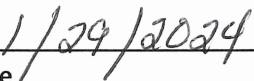
**VI. Administrative Report – Nancy Cooke:**

- Will meet with MW Builders this Friday or early next week to discuss start date.
  - Employee Town Hall Meetings schedule provided.
  - Community Town Hall Meeting schedule provided.
  - Annual Awards Banquet will be January 25<sup>th</sup> at 5:30pm at the Community Center. Please let Tamara know if you will be attending.
- **Adjourn Meeting:** Motion was made by Mr. Myrick, seconded by Mr. Garza to adjourn meeting at 12:32pm. Motion carried unanimously.

  
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Morgan Cox, Board President

  
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Date

  
\_\_\_\_\_  
John Myrick, Board Secretary

  
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Date