



Board of Directors

Regular Board Meeting

Monday, March 27, 2023

Attendees:

Morgan Cox, President
Albert Garza, Vice President
John Myrick, Secretary
Terry Franklin, Member
Clay Parker, Member
Frances Hernandez, Member
Brian Jackson, Hospital Attorney

Nancy Cooke, CEO
Tonya Glisan, CFO
Linda Pierce, CNO
Lisa Bibb, Director Human Resources
Rebecca Brandon, Director of Rural Clinic
Tara Lopez, ACNO
Calvin Cargill, Chief of Staff - absent
Tamara Sanford, Administrative Assistant

Other Guests:

Aimee Carrasco, Social Worker

- I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.
- II. **Approval of Minutes from February 27, 2023:** Minutes were reviewed. Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the minutes as presented. Motion carries unanimously.
- III. **Public Comment:** None present.
- IV. **Appoint Health Equity Officer – Nancy Cooke:** Ms. Cooke stated we have talked a lot about health equity recently. This is a project that we have to start collecting data this year and will have to start reporting that we have used this information to improve services to the community. Ms. Cooke has asked Aimee Carrasco our Masters trained Social Worker for the Hospital and Home Health, take on this responsibility. Aimee is already out in the community working with the Food Bank to help residents apply for Medicaid and other programs. Aimee has graciously accepted the responsibility.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to Appoint Aimee Carrasco as the Health Equity Officer. Motion carried unanimously.
- V. **Medical Staff Report – Linda Pierce:** Ms. Pierce gave a report from the monthly Medical Staff meeting.

Motion was made by Ms. Hernandez, seconded by Mr. Myrick to approve the Medical Staff Report for March. Motion carried unanimously.

VI. Medical Staff Privileges, Resignations and Terminations – Linda Pierce: Ms. Pierce presented the following providers for approval:

Appointments

- Lisa Hernandez, NP – Family Medicine – MCHD/Alvarado Alliance
- Mark Phelan, MD – Ophthalmology – MCHD

Re-Appointments

- Christopher Eisenhauer, MD – Emergency Medicine – Concord
- Donna Hernandez, NP – Family Medicine - MCHD/Alvarado Alliance

Motion was made by Mr. Parker, seconded by Mr. Garza to approve the Medical Staff Appointments and Re-Appointments as presented. Motion carried unanimously.

VII. Strategic Initiatives – Nancy Cooke:

- Update on action plan for Assisted Living and Nursing Home** – Ms. Cooke stated the Senior Leaders held a Town Hall Meeting at the Senior Center and had about 26 people attend. Lots of good questions from the attendees. Ms. Cooke stated we are in the process of gathering more information and will report back to the Board when that process is complete.
- Update on Plans to Construct New Clinic and Other Space as needed for Hospital District growth** – Ms. Cooke stated we are in the engineering phase so more to come on that project.
- Foundation Update** – Ms. Cooke stated the F. Marie Hall Foundation was here last week for a site visit. We should know what they decide on our application in May.
- Updates on other initiatives** – None to report.

VIII. Quality Assurance Report – Linda Pierce: Ms. Pierce reported on the departmental projects.

Motion was made by Mr. Myrick, seconded by Mr. Parker to approve the Quality Assurance report as presented. Motion carried unanimously.

IX. Quarterly Compliance Report – Tara Lopez: Ms. Lopez stated there were no compliance, grievance or Section 504 issues reported. Pharmacy, IT, Human Resources, EMS, Business Office, HIM, Clinic and TruLite dashboards were reviewed with no trends or reportable events. The Compliance Hotline was utilized .8% (1 report per 100 employees). Cost Reports 2014-2022 have been finalized and payments submitted.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve the Quarterly Compliance report as presented. Motion carried unanimously.

X. Departmental Reports – None.

XI. Discussion and Possible Action on Policies – Ms. Pierce presented the Policy Logs for Patient Care, Nursing Services, Pharmacy, Trauma and TruLite Home Health for approval. Ms. Pierce stated minor or no changes were made to the policies.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Policies as presented. Motion carried unanimously.

XII. Contracts –

- a) **Lamar Billboard - Nancy Cooke:** Ms. Cooke stated this contract is for the lease of the billboard located on the new TruLite property. We will have the ability to change the message every 4-6 weeks. The cost is \$8,456.25.

Motion was made by Ms. Hernandez, seconded by Mr. Parker to approve the Lamar Billboard contract as presented. Motion carried unanimously.

XIII. Equipment – Nancy Cooke: None.

- XIV. Board Self-Evaluation Review and Action Plan – Nancy Cooke:** Ms. Cooke presented the results of the self-evaluations. Lengthy discussion ensued around the expectations for the year with training opportunities and reports.

XV. CFO Report – Tonya Glisan:

- a) **Financial Report -** Ms. Glisan presented the Financial Statements for the month ended February 28, 2023 for review. She noted that cash on hand for February was 745 days. Restricted cash totaled \$3,440,442. Total patient revenue for was \$3,393,287.
- b) **February Cash Disbursement –** Ms. Glisan stated the cash disbursements totaled \$1,392,270.00 which included \$7,456.45 of patient refunds.
- c) **Fitch Rating –** Ms. Glisan gave a report on our Fitch Rating which is BBB+. Discussion ensued around how the rating was figured.

Motion was made by Mr. Franklin, seconded by Mr. Parker to approve the CFO Report as presented. Motion carried unanimously.

- XVI. Draft Budget Review – Tonya Glisan:** Ms. Glisan presented the draft budget for review. Ms. Glisan discussed the Operational and Capital budgets in detail.

XVII. Administrative Report – Nancy Cooke:

- a) **Update on 2022-2023 Management Plan –** Ms. Cooke updated the board on the management plan progress for 2022.
- b) **HCAPS Score –** We will have a pizza party on April 19th to celebrate our outstanding scores.
- c) **Medical Office Building Project –** Ms. Cooke stated one of the requirements from F. Marie Hall Foundation is for all Board members make a donation to the project. Must receive prior to FMHF meeting on May 10th.
- d) **EMS Barn Expansion –** Plans reviewed, more information to come.
- e) **Victims Services Board –** Ms. Cooke has been asked to sit on this Board.
- f) **Generators / Windows –** Pre-bid meeting tomorrow.
- g) March 29th Doctor Day luncheon.
- h) **Cerner contract renewal coming up.**
- i) **Texas Healthcare Trustees Conference –** July 20-22 in Austin, let us know if you would like to attend.
- j) **March 30th Management Retreat at the Bush Center.**
- k) Chamber Banquet tonight at 6pm.
- l) Maurice Lopez, FNP-BC joined our staff on March 20th and hit the ground running with his patients.
- m) Dr. Juan out until late April due to family illness.

- n) Resource Fair will be May 4th at the Community Center.
- o) Medical Center Odessa has agreed to give our Hospitalist group ICU support, awaiting contract.
- p) Patient Safety Poster Contest – Winner was OR.
- q) Cinco De Mayo Salsa Contest – May 5th
- r) Employee Town Halls will be scheduled to update our employees on future expansion plans and HCAPS.
- s) Nancy will be out of the office on April 7th.


XVIII. **Adjourn to Executive Session:** 1:07pm

XIX. **Reconvene to Open Session:** 1:48pm

XX. **Action to be taken from Executive Session:** None.

XXI. **Adjourn Meeting:** Motion was made by Mr. Garza, seconded by Ms. Hernandez to adjourn meeting at 1:50pm. Motion carried unanimously.

March Board Minutes were reviewed and approved as presented on April 24, 2023.



Morgan Cox, Board President

4-24-23

Date



John Myrick, Board Secretary

4/24/23

Date