

**Martin County Hospital District
Board of Directors Meeting
Monday, October 31, 2022**

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin, Clay Parker

Members Absent: Frances Hernandez

Hospital Staff Present: Nancy Cooke, Freddy Olivarez, Tara Lopez, Corina Mckiski, Dr. Cargill, Linda Pierce, Tonya Glisan, Lisa Bibb, Tamara Sanford


Other Attendees: Brian Jackson - Hospital Attorney, Brent Fuller - Durbin & Company


Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from September 26, 2022 - Regular Board Meeting	Minutes reviewed with no corrections.	Motion by John Myrick to approve the minutes from the September 26, 2022 Regular meeting with no corrections, seconded by Terry Franklin. No opposition, motion carries.
Reading and Approval of Minutes from September 29, 2022 - Special Board Meeting	Minutes reviewed with no corrections.	Motion by Terry Franklin to approve the minutes from the September 29, 2022 Special Board meeting with no corrections, seconded by John Myrick. No opposition, motion carries.
Public Comment	None	
Amended Board Minutes from October 26, 2020	Ms. Cooke stated in the October 2020 Board meeting Albert Garza was appointed to be the Martin County Hospital District Representative for the Martin County Central Appraisal District but it was not recorded in the minutes at that time. The minutes have been amended and presented for approval.	Motion by John Myrick to approve the Amended Minutes from the October 26, 2020 Board meeting, seconded by Terry Franklin. No opposition, motion carries.
Appoint Appraisal District Representative	Ms. Cooke stated it was time again to appoint a representative, Albert is currently the representative. Appointment will be for 2023-2024.	Motion by Terry Franklin to appoint Albert Garza as the Central Appraisal District Representative, seconded by John Myrick. No opposition, motion carries.
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report.	Motion was made by Clay Parker, seconded by Albert Garza, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	<p>Ms. Cooke presented the providers for Appointment, Re-appointment and Appointment:</p> <p>Larry Jordan, MD - Abilene Radiology</p> <p>Himansu Patel, MD - Abilene Radiology</p> <p>Michael Dragan, MD - West Texas Urology</p> <p>Jonathan Nelson, MD - West Texas Urology</p> <p>Christopher Slayden, MD - West Texas Urology</p> <p>Aaron Stike, MD - West Texas Urology</p> <p>Re-appointments:</p> <p>Mark Davis, MD - Concord</p> <p>Expiring Privileges:</p> <p>None</p>	Motion was made by John Myrick, seconded by Clay Parker, to approve the appointments, re-appointments and expiring providers as recommended by Medical Staff and presented. No opposition, motion carries.
Audit Report for Fiscal Year ended April 30, 2022	Mr. Brent Fuller with Durbin and Company presented the audit results. Mr. Fuller stated it was an unmodified audit and that it went very well. He gave an overview of items to be aware of in the coming year.	Motion by Albert Garza to approve the Audit Report Fiscal Year end April 30, 2022, seconded by Clay Parker. No opposition, motion carries.
Strategic Initiatives		

Development of Specialty Care - Product Line Urology - Equipment	Ms. Cooke stated that West Texas Urology Associates from Midland contacted her and wanted to start performing procedures here. They toured the facility and were really impressed. The four providers were included in the appointment list approved earlier in this meeting. They are requesting some specialized equipment for the procedures. Board authorizes equipment expenditure amount not to exceed \$250,000.	Motion by Terry Franklin to approve the New Specialty Product Line and Equipment Expenditure not to exceed \$250,000, seconded by John Myrick. No opposition, motion carries.
Updates on Other Initiatives	none	
Quality Assurance Report	Ms. McKiski reviewed the progress on current projects, HCAHPS, Tracers Conducted and Key Performance Indicators.	
QA Plan Evaluations	Ms. McKiski stated after reviewing the Safety Management Plan, it was realized there was a lack of knowledge on the plan. The goal for 2023 will be to present more education on the plan.	Motion was made by Terry Franklin, seconded by John Myrick, to approve the Quality Assurance Report. No opposition, motion carries.
Clinical Contract Review	Ms. McKiski stated this is the annual review of the clinical contracts to evaluate if we are receiving the services as stated in the contracts	
Departmental Reports: EMS Report	Ms. Cooke reported on the 3rd Quarter EMS statistics.	Motion was made by Clay Parker, seconded by Albert Garza, to approve the Departmental Reports. No opposition, motion carries.
Departmental Reports: Compliance Report	Ms. Lopez reported on the 3rd Quarter Compliance Activity.	
Policies: Cardiopulmonary Policies: Compliance Policies: Employee Health Policies: Human Resources Policies: Infection Control	Ms. McKiski presented this new policy - Outlines the Mask Fit Testing procedures for employees. Ms. Cooke presented this new policy - Guidelines for Relationships with Physician-Connected Vendors Ms. McKiski presented a policy revision - Added guidance for new hires based on CMS guidance "FAQ"- Staff may start if they have received at least one of a primary or two-dose COVID19 series and intend to complete the series in the time frames allotted by manufacturer. Ms. Bibb presented revisions to the PTO, PTO Cash-Out, PTO Donation and Holiday policies. Ms. McKiski presented a revision to updated masking requirements in the facility to follow a transmission based outline provided by the CDC.	Motion was made by Albert Garza, seconded by John Myrick, to approve the Policies and Procedures as presented. No opposition, motion carries.
Contracts: Well Med Contracts	Ms. Cooke stated these are contracts for the Clinic and Home Health through UnitedHealthcare. UnitedHealthcare has already transitioned patients to this managed care product from their other Medicare products. Claims are being paid by and through Well Med rather than UnitedHealthcare. At this time, Well Med has contracts for Clinics and Home Health, but not hospital services. For both products, the reimbursement is the same as traditional Medicare. The contracts have had legal review and requested changes have been made.	Motion was made by John Myrick, seconded by Terry Franklin, to approve all contracts as presented. No opposition, motion carries.
Contracts: Airgas Healthcare	Ms. Cooke stated this we currently obtain our medical gas through B&J Welding who purchases it through Airgas. We have chosen to purchase directly from Airgas which will save money and they are a HPG vendor.	
Contracts: Next-Med Contract	Ms. Cooke stated this is an existing contract that has been revised adding laser procedures.	

Equipment: Home Health HVAC System	Ms. Cooke presented a bid in the amount of \$34,835 to replace the HVAC System from No. 22 Mechanical. Ms. Cooke stated two other bids came in after the agenda was posted so if the Board would like to approve those we will bring back in November for ratification. A bid from Systech for security, cabling and IT in the amount of \$24,790 and bid from Gonzalez Construction in the amount of \$64,145 to cut doors, add electric outlets and secure room for supplies. Ms. Cooke stated the bid from Gonzalez seems high so we will go back to them to rebid. Ms. Cooke asked to approve an amount up to \$64,145 from Gonzalez and will bring actually dollar amount for approval.	Motion was made by Terry Franklin, seconded by Clay Parker, to approve bids from No. 22 Mechanical and Systech as presented and amount up to \$64,145 from Gonzalez Construction. No opposition, motion carries.
Equipment: Ambulance Remount	Item tabled.	
Staff Retention Payment	Tabled to Executive.	
CFO Report	Ms. Glisan presented the Financial Statements for the month ended September 30, 2022 for review. She noted that cash on hand for September was 518 days. Restricted cash totaled \$1,817,181. Total patient revenue for was \$3,811,161. September Cash Disbursement totaled \$2,349,549.43 which included \$2,670.76 of patient refunds.	Motion by Clay Parker, to approve the Financial Reports for September 2022, seconded by Albert Garza. No opposition, motion carries.
Administrative Report	<ol style="list-style-type: none"> 1. Halloween Activities happening this afternoon. 2. Fall Festival - EMS and Dietary participated in the Trunk or Treat 3. Congratulations to Freddy on his next Adventure - CEO of Medical Arts in Lamesa 4. Business After Hours was a success, 17 community members attended, including two board members and their spouses. 5. Clinic offering extended hours for Flu Vaccines - 5pm-7pm November 1st and 15th. 6. Megan will be in Greenwood on November 14th teaching Diabetic Education 7. November 11 - Diabetic Lunch & Learn 8. Scrubs Sale November 1st 9. Terry McDaniel is working on a land appraisal for the small area that Toliver is looking to purchase. 10. Blue Lights - Panic buttons installed after the recent Active Shooter training, will be communicating the process and function. 11. November Board will stay on the 28th 	Motion by Frances Hernandez, to approve the Administrative Report, seconded by Clay Parker. No opposition, motion carries.
Adjourn to Executive Session at 2:03p.m.		
Reconvene to Open Session at 2:24pm		
Motion on Items Discussed in Executive Session		
Texas Government Code 551.074: Personnel Matters	Staff Retention Payment	Motion by Clay Parker, to approve the Staff Retention Payment, seconded by Albert Garza.
Adjourn Meeting at 2:26pm		Motion by Albert Garza, to adjourn meeting, seconded by John Myrick. No opposition, motion carries.


Board of Directors President


Board of Directors Secretary