

**Martin County Hospital District
Board of Directors Meeting
Monday, January 31, 2022**

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin, Frances Hernandez

Members Absent: Clay Parker

Hospital Staff Present: Nancy Cooke, Becky Brandon, Freddy Olivarez, Tara Lopez, Corina Mckiski, Dr. Cargill, Tonya Gilsan, Linda Wiebe, Lisa Bibb, Kip Wood, Tamara Sanford

Other Attendees: Brian Jackson - Hospital Attorney

Meeting called to Order at 11:30am by Board President Morgan Cox.


Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from November 29, 2021	Minutes were reviewed and approved as submitted.	Motion by Terry Franklin to approve the minutes from the November 29, 2021, seconded by Albert Garza. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report. ED statistics for November and December were reviewed. Emergency Room visits in November were 453 and 580 in December. COVID positives for November were 51 and 97 in December.	Motion was made by Albert Garza, seconded by Frances Hernandez, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	<p>Ms. Wiebe presented the providers for Appointment, Re-appointment and Expiring Terms, listed below.</p> <p style="padding-left: 40px;">Appointment: Kasey Ramirez, NP- MCHD Stavash Shahbodghi, MD - Concord</p> <p style="padding-left: 40px;">Re-appointments: Stephanie Crawford, NP - MCHD Brian Nelson, MD - Concord Hima Parchuri, DO - MCHD Mark Salcone, DO - MCHD Linda Wiebe, FNP-C - MCHD</p> <p style="padding-left: 40px;">MCHD Expiring Providers: Amelia Jullo, CRNA Josh Long, CRNA Nickolas Rose, CRNA</p> <p style="padding-left: 40px;">Concord Expiring Providers: Holly Steward, MD - Concord Vinh-Quang Nguyen, MD Dianne Nicholas, MD Andrew Pande, MD Logan Niehues, MD</p> <p style="padding-left: 40px;">Expiring V-Rad Providers Syed AnwarulIslam, DO Sara Banerjee, MD Rafik Ben Abda, MD Siva Bodagala, MD Lawrence Briggs, MD Selin Carkaci, MD Cristine Cavazos, MD Peter Chiou, MD Harry Conley, MD Sanjam Dhilon, MD Jerome Domzalski, MD Johnathan Foral, MD Christina Geatrakas, MD Akshay Goel, MD Laurie Gutstein, MD Micheal Hynes, MD Marc Jacobson, MD Jeffrey Jednacz, MD</p>	<p>Motion was made by John Myrick, seconded by Albert Garza, to approve the appointments and expiring providers as presented. No opposition, motion carries.</p>

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<p>Expiring V-Rad Providers, continued</p>	<p>Guillermo Jimenez, MD Lawrence Kaer, MD Donald Kash, MD Scott Kerns, MD Monica Kessl, MD Eugene Kim, MD Susanne Kim, MD Gregory Kilsch, MD David Krausz, MD Christine Lamoureaux, MD Johnathon Lee, MD Barbara McCorvey, MD Anoosh Montaser, MD Snehal More, MD Mamata Myneni, MD Donald Nicell, MD Michael Novick, MD Silvestre Ortiz, MD Efe Ozkan, MD Sandra Parada-Orrego, MD Susan Pinero, MD Wesley Pruett, MD Mark Reckson, MD Bruce Reiner, MD Frank Rembert, MD Christopher Rickman, MD Peggy Rouleau, MD Tyler Rust, MD Glen Ryan, MD Adam Sculk, MD Julie Shaffrey, MD Matthew Smith, MD Joshua Sokol, MD Kurtis Tedesco, MD Elizabeth Tieman, MD Sumeet Verma, MD Robert Walker, MD Gregory Wolfe, MD William Wong, MD</p>	
<p>Annual Adoption of the Code of Conduct</p>	<p>Ms. Lopez presented the Code of Conduct for the Annual approval. There were no changes from the previous year.</p>	<p>Motion was made by Albert Garza to approve the Code of Conduct, seconded by John Myrlick. No opposition, motion carries.</p>
<p>Department Reports -EMS Report</p>	<p>Mr. Wood gave a 4th Quarter Report for EMS. Mr. Wood reported 2021 totals for totals - 1002 activations, 602 transfers, 340 refusals, 15 DOA, 25 cancellations. Mr. Wood stated the trends will continue. We have one ambulance currently out of service but should be back in service soon.</p>	<p>Motion was made by John Myrick to approve the Quarterly EMS Report, seconded by Albert Garza. No opposition, motion carries.</p>
<p>Department Reports - Family Clinic Quarterly Report</p>	<p>Ms. Brandon gave a Quarterly Report on the Family Clinic. The clinic has seen 8081 patients from May - December, given 946 COVID Vaccines, 666 Telehealth visits and 92 School Based Clinic visits. The specialty clinic has seen 415 patients, 208 by Dr. Salcone and 207 by Keith Gist. There were 3 falls and 1 complaint. Garden City School Based Clinic should be functioning soon. There is one clinic registration position open. Campus vaccines will be done in the Spring for next school year. 2022 Focus will be to increase Medicare Programs and Initiatives.</p>	<p>Motion was made by Terry Franklin, to approve the Quarterly Family Clinic Report, seconded by Albert Garza. No opposition, motion carries.</p>

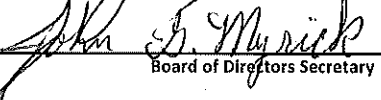
Policies - No Surprises Act	Ms. Glisan stated this policy is related to the price transparency policy put into place. This policy allows self pay patients to receive a good faith estimate for services by service code before receiving services. The final bill cannot be more than \$400 above the estimate received. The policy outlines the procedures if there is an issue with the billing.	Motion was made by Terry Franklin, to approve the No Surprises Act Policy as presented, seconded by Frances Hernandez. No opposition, motion carries.
Policies - Revised COVID Vaccine Policy	Ms. Cooke presented the revised COVID Vaccine Mandate Policy for approval. The Policy noted the new deadlines and requirements to be considered fully vaccinated per CMS regulations.	Motion was made by Terry Franklin, to approve the revised COVID Mandate Policy as presented, seconded by John Myrick. No opposition, motion carries.
Contracts: Alvarado Alliance Contract	This Item was tabled to Executive Session.	
Contracts - Contract with THA for Peer Review	Ms. Cooke stated this program gives more flexibility to the providers, has additional specialties, it is cloud based and is more cost effective than the current program we are using. The program has been demoed and the staff would like to move to this new platform for peer review. Providers whose participate in reviews will be compensated by THA. The fee to use the platform is \$3,000 per year. Cost per standard review is \$300, with \$150 being paid to the provider performing the review. An expedited review is \$425, with \$225 being paid to the provider performing the review. Cost for the current program through Texas A&M is \$10,500 annually.	Motion was made by Albert Garza, seconded by Frances Hernandez, to approve the contract with THA for Peer Review as presented. No opposition, motion carries.
Equipment: Generator for EMS Bunkhouse and Barn	Ms. Cooke stated last year during the ice storm the EMS Bunkhouse lost power. The Barn never lost power so the crews were able to stay in the classroom area but we have the potential to lose power at both locations. Bids were received from 2 vendors to install generators at these locations. The generators are run by natural gas which is available at both locations. The first bid is an all inclusive bid from Freedoms in the amount of \$48,390, the second bid is from Hall Electric in the amount of \$31,670, this bid does not include the fee for the tie into the natural gas line. Staff prefers the Hall Electric bid even though it is not all inclusive. The fees to tie into the natural gas line will not exceed the Freedom bid.	Motion was made by Terry Franklin, seconded by Albert Garza, to approve the Bid with Hall Electric to install Generators in the EMS Bunkhouse and Barn as presented. No opposition, motion carries.
Equipment: MedPod for Garden City ISD	Ms. Cooke stated we have expanded our School Based Clinic into Garden City ISD / Glasscock County ISD which will require 1 MedPod Telemedicine Cart. The cost of the cart is \$30,000 with an extended 5 year warranty in the amount of \$2,950 for a total expenditure in the amount of \$32,950.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Purchase of MedPod for Garden City ISD as presented. No opposition, motion carries.
Equipment: Breaker Replacement per Coordination Study	Ms. Cooke stated Schneider Electric Engineering Services completed a Power System Analysis (Selective Coordination Study). Schneider Electric made several recommendations of changes we should make to our electrical system to better meet current coordination requirements. When we notified the State of these recommendations they are now requiring that these recommendations be done. We anticipate these revisions to be completed within the next six months without any unexpected supply chain issues with replacement equipment and devices. The total amount for these replacements is \$27,140.00.	Motion was made by Albert Garza, seconded by Frances Hernandez, to approve the Breaker Replacement per Coordination Study in the amount of \$27,140.00. No opposition, motion carries.
Equipment: COVID Grant Proposed Expenditure / Equipment	Ms. Glisan stated we have received a SHIP Grant in the amount of \$255,561.00 for COVID Testing and Mitigation. We are proposing purchasing a Mobile X-Ray Machine to prevent patients from having to be transported through the facility. The cost will be \$164,385.92. We are also proposing replacing all the waiting and service area furniture that contains fabric material, damaged or split wood, cracked leather and all other items that pose an infection control issue. Total cost to replace all the recommended furniture is \$129,863.89. Balance on purchase will be covered by other COVID grant funds.	Motion was made by Terry Franklin, seconded by John Myrick, to approve the COVID Grant Expenditures as presented. No opposition, motion carries.
CFO Report - Financial Statements and Cash Disbursements	Ms. Glisan presented the Financial Statements for the month ended November 30, 2021 and December 31, 2021 for review. She noted that cash on hand for November was 352 days and for December was 374 days. November Restricted cash totaled \$2,322,843 and December Restricted Cash was \$2,388,534. Total patient revenue for November was \$3,980,630 and for December \$6,984,100. November Cash Disbursement totaled \$1,357,376.59 with \$35.00 patient refunds and December Cash Disbursement totaled \$1,598,680.46 with \$4,154.72 patient refunds.	Motion by Frances Hernandez, to approve the Financial Reports for November and December 2021, seconded by Albert Garza as presented. No opposition, motion carries.

CFO Report - Additional Investment Placement	Ms. Glisan stated the current Insured limit on the hospital funds at First National Bank of Stanton is \$12 million. Funds that exceed \$12mil are transferred to the banks Insured Cash Sweep (ICS) account. AS of January 24, 2022, First National Bank of Stanton reached their allowed ICS limit. This limit is not specific to Martin County Hospital District. FNB Account balances as of January 28, 2022 - \$14,459,500. Ms. Glisan is requesting that the existing TexPool account be updated with current of the Board, Administration and FNB Operating and Specials Accounts. Allowing Authorized Representatives of the Hospital District to transfer funds exceeding Insured limits at banking institutions.	Motion by Albert Garza, to approve Additional Investment Placement, seconded by John Myrick as presented. No opposition, motion carries.
SCORE Survey Review and Action Plan	Ms. McKiski reviewed the results from the SCORE Survey performed in July. Ms. McKiski stated improved communication seems to be the most important area to focus on this year. An Action Plan to increase inter/intra department communications has been put into place. We will do the survey again next year to see any improvements.	Motion by Albert Garza, to approve SCORE Survey Results and Action Plan, seconded by John Myrick. No opposition, motion carries.
2020 Delinquent Tax Roll	Ms. Cooke stated this is the Annual approval of the Delinquent Tax Roll. M&O amount is \$809,851.56 and I&S amount is \$92,707.96	Motion by John Myrick, to approve 2020 Delinquent Tax Roll, seconded by Albert Garza. No opposition, motion carries.
Emergency Medication Assistance Program	Ms. Wiebe stated that Almee Carrasco, our Social Worker, has created this program to help patients being discharged that cannot afford the medications needed when they go home. If approved, we will contract with Stanton Drug to provide a 30-day supply of medications to the patients not to exceed \$500, narcotics will not be included in this program. Patients will be allowed to apply for the program every six months. This program is to bridge the gap as the patient applies for Medicaid or other programs if eligible. Our goal is keep the patient from being re-admitted because they cannot get their required medications. Ms. Wiebe stated she is asking for a total budget of \$15,000 for 2022.	Motion by John Myrick, to approve the Emergency Medication Assistance Program not to exceed \$15,000, seconded by Terry Franklin. No opposition, motion carries.
Organizational Chart	Ms. Cooke presented the revised Organizational Chart. We have had a few position changes and vacant positions filled.	Motion by Frances Hernandez, to approve the Organizational Chart, seconded by John Myrick. No opposition, motion carries.
Administrative Report	<ol style="list-style-type: none"> 1. Marketing Update - Howard County Stats review. We are seeing increases every month in 2. Social Media Update - Reviewed report by City. Several different areas outside of Texas looking at our website. 3. Construction Update - State will be here week of March 7th for our Final Inspection. Will have our Ribbon Cutting on 3/28 at 10:30am before the Board Meeting. 4. COVID Update - We had around 60 employees out with COVID, FLU or a stomach bug the month of January. 5. We will begin surgeries again tomorrow after being short staffed. 6. Manager Retreat 2/16 - We will discuss Goals for 2022, Safety and Growth. 7. Service Awards Luncheon 2/28 - Yvette Valles 30 years, Randall Doshier 15 years several 10 and 5 year awards will be given as well. 8. We received the 1st Stanton School Big Red Heart Award for our support. 9. 2022 Marketing Plan / Management Plan to start on soon. 10. Looking into remote specialist support through Medical Center Odessa, we will credential the providers and contract with them. 11. Discussions with Midland Ortho, we will be able to send our patients to him for treatment. 	Motion by Albert Garza, to approve the Administrative Report, seconded by John Myrick. No opposition, motion carries.
Board Self-Evaluation Review and Action Plan	Ms. Cooke stated the results are in for the Board Self-Evaluations. Overall there is a request for additional Board education and orientation education for new board members.	Motion by Terry Franklin, to approve Board Self-Evaluation and Action Plan, seconded by Frances Hernandez. No opposition, motion carries.
Community Healthcare Needs Assessment Presentation	Ms. Cooke presented the report for review. After meetings with the Board, MCHD Directors and local leaders, we determined the needs to be access to providers, collaboration with other facilities, expanding telehealth, mental health services and getting information about our services out to Stanton and surrounding communities. We are working on print and radio ads to help with the communication.	Motion by Frances Hernandez, to approve Community Healthcare Needs Assessment, seconded by Albert Garza. No opposition, motion carries.
Strategic Plan Conversation	Ms. Cooke posed the question to the Board on where they wanted to be in 5, 10, 15 or 20 years from now. What do they want the hospital to look like. Ms. Cooke gave the board several options to think about. We could plan a full day to meet with the Board for Strategic discussions. Ms. Cooke stated we should also have a Land Use Analysis done.	
Adjourn to Executive Session at 2:42p.m.		
Reconvene to Open Session at 3:17pm		

Motion on Items Discussed in Executive Session	Board approves Alvarado Alliance Contract.	Motion was made by Albert Gara, seconded by John Myrick to approve Alvarado Alliance Contract. No opposition, motion carries.
Adjourn Meeting at 3:18pm.		Motion was made by John Myrick, seconded by Frances Hernandez to adjourn meeting. Contract. No opposition, motion carries.



 Board of Directors President



 Board of Directors Secretary