## Martin County Hospital District Board of Directors Meeting Monday, June 27, 2022

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin

Members Absent: Frances Hernandez, Clay Parker

Hospital Staff Present: Nancy Cooke, Calvin Cargill, MA, MD, Becky Brandon, Freddy Olivarez, Tara Lopez, Corina Mckiski, Lisa Bibb, Tamara Sanford, Linda Pierce

Other Attendees: Brian Jackson, Hospital Attorney

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from May 31, 2022	Minutes were reviewed and approved as submitted.	Motion by Terry Franklin to approve the minutes from the May 31, 2022, seconded by John Myrick. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report. ED statistics for May were reviewed. Delineation of Privilege Forms are being revised and will be reviewed and hopefully approved at next meeting.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	There were no appointments, reappointments or expirations.	
Quality Assurance Dashboard	Ms. McKiski presented the Quality Assurance and Quality Improvement Dashboards for review. Ms. McKiski stated Patient Access software is helping reduce errors from 92% to 97%. There is still an issue with home medications not able to be scanned but we are working on reducing the amount of home medications that come into the hospital by stocking more medications which will also help reduce med errors.	Motion was made by Terry Franklin to approve the Quality Dashboards, seconded by John Myrick. No opposition, motion carries.
Department Reports - Trul.ite Home Health	Ms. Harrison presented the TruLite Report for review and approval, Ms. Harrison stated they currently have 63 patients with a goal of 90. She has met with 6 new providers in Midland to try to increase census. Ms. Harrison stated they have started administering a new IV therapy for patients that are awaiting heart transplants or for palliative care in some situations. Ms. Harrison stated when the surveyor was here there were some deficiencies in the employee HR files, all those files are up to date now.	Motion was made by Albert Garza to approve the TruLite Home Health Report, seconded by Terry Franklin. No opposition, motion carries.
Policies - Nursing Policies	Ms. Pierce presented two new policies in reference to Sulcide Prevention Procedures as recommended by the mock surveyor.	Motion was made by John Myrick to approve the Policies as presented, seconded by Albert Garza. No opposition, motion carries.
Policies - EVS Policies	Ms. McKiski presented three new policies for cleaning process and a revision to the OR Terminal Cleaning policy to reflect current practices.	
Policies - Surgical Services Policies	Ms. Lopez presented two new policies for review. The first policy addresses implanted medical devices and how they are managed during a surgical case. The second policy addresses the management of human tissue to include tracking and chain of custody.	
Policies - Business Office Policy	Ms. Cooke stated this is a new policy in reference to provider credentialing with insurance companies. This is a practice that just needed to be put into a policy.	
Policies - Administrative Policy	Ms. Lopez stated this is an existing policy that was revised to reflect new vendor procedures.	
Contracts: Experian Patient Estimates and Self-Service Estimates	Ms. Cooke stated we are required by the state to provide transparency pricing and searchable chargemaster for patient cost estimates. 2023 provider estimates will be required as well. The installation cost of this service is \$48,390 per year with ongoing annual fees of \$30,852. This item was budgeted.	Motion was made by Albert Garza to approve the Experian Patient Estimates and Self-Services Estimates contract as presented, seconded by Terry Franklin. No opposition, motion carries.
Contracts: Megan Chandler, FNP-C	Ms. Cooke stated this is a renewal and was renewed at fair market value.	Motion was made by John Myrick to approve Megan Chandler, FNP-C contract, seconded by Albert Garza. No opposition, motion carries.
Contracts: School Based Mid-Level	Ms. Cooke stated we are looking to hire a Mid-level provider to handle the school based clinic patients and same day appointments. We have just signed a contract with Greenwood ISD and expect the volume of school based clinic patients to increase this next school year. Afair market valuation review was completed.	Motion was made by Terry Franklin to approve School Based Mid-Level Position, seconded by John Myrick. No opposition, motion carries.
Contracts: Provider Reimbursement Consultants, Inc Chargemaster Review	Ms. Cooke stated this is an annual expenditure to review our billing compliance.	Motion was made by John Myrick to approve the Provider Reimbursement Consultants, Inc Chargemaster Review contract as presented, seconded by Terry Franklin. No opposition, motion carries.

Ms. Cooks stated this contract is a network for cut Mill services. Mean shalled per procedure, no forced for the following and the process most and this air year remove the state of the process. We see refulled by through the process were stated as provided as artificiate and out of planarate in the process. We seer refulled by through the process were stated in the process. We seer refulled by through the process were processed as artificiated for the following that the process were removed through the process were removed to the process were removed to the process were removed to the process which the process were removed to the process were removed to the process which the process were removed to the process were removed to the process were removed to the process of	Agenda Item	Presentation/Discussion	Action Taken
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In botal price of the mentioned equipment is, 5133,758.38.  The botal price of the mention of the price of the p	Equipment: Ratify Purchase of Ambulance	received it yet. We have been in contact with Draco regarding the delay in receiving the unit and our displeasure in the process. We were notified by Draco that they have a demo unit available for delivery if we are interested in the unit. They are using the ambulance as a demo for a show but it will be available after the show. We have agreed to take delivery of this unit and are asking for the Board to ratify the purchase. We will keep the original unit on order due to the long wait period. We did have another unit budgeted. The cost of the 2022 Ford F450 4x4 is \$247,200.	Ambulance and related equipment as presented, seconded by Albert
and the that cash on hand for May was 255 days up from 599 days in April. May Restricted cash totaled \$52,330,178. Total patient revenue was \$57,882,530. May Cash Disbursement totaled \$1,482,437.04 with \$3,350.73 in patient revenue was \$57,882,530. May Cash Disbursement totaled \$1,482,437.04 with \$3,350.73 in patient refunds.  Adopting Resolution for the IRS required third six-year restatement cycle for the Marth County Hospital District Supplemental Retirement Plans, seconded by Albert Garza. No Opposition, motion carries.  Administrative Report - Strategic Plan Update  Administrative Report - Muster Site Plan Update  As Cooke stated there were no changes to the plan, this is a required review.  Administrative Report - Muster Site Plan Update  As Cooke stated with work starting on the Foundation creation, for the 501c3 paperwork we the based for review.  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Appoint 9 Foundation of Funds to Employee Activity Common than Hancy be appointed as well so any paperwork but is required will be completed in a time-board for provise.  Administrative Report - Alfocation of Funds to Employee Activity Common than Hancy be appointed as well so any paperwork but is required will be completed in a time-board for provise benefit to the Possible Appoint of the Possible Appoint Appo			
the Supplemental Retirement Plan, seconded by Albert Garza. No opposition, motion carries.  Administrative Report - Strategic Plan Update  Administrative Report - Master Site Plan Update  Administrative Report - Master Site Plan Update  Administrative Report - Appoint 3 Foundation Board Members  and Plan Description of Foundation Board Members  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Master Site Plan Update  Administrative Report - Master Site Plan Update  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Appoint 3 Foundation Board Members  Administrative Report - Allocation of Funds to Employee Activity commend that Nanosa even seed to a purpose of the Appoint of Standard Members and the administrative Report - Manager Training  Administrative Report - Manager Training Active Short Provided to the same locations, just updated w		noted that cash on hand for May was 625 days up from 599 days in April. May Restricted cash totaled \$2,330,178. Total patient revenue was \$3,782,529. May Cash Disbursement totaled	Motion by Terry Franklin, to approve the Financial Reports for May 2022, seconded by Albert Garza. No opposition, motion carries.
Ms. Cooke stated we received the first draft of the site plan from the architects. The plan is very detailed by department. The senior leaders will review and discuss any changes before bringing to the board for review.  Ms. Cooke stated with work starting on the Foundation creation, for the 501.25 paperwork we have to list the board members. It is recommended to have 1 District Board member on the initial amende broad that Nancy be appointed as well so any paperwork that is required will be completed in a timely manner. More members can be added at a later date. Morgan Cox volunteered to the Board regreemable.  Motion by John Myrick, to approve the Strategic Plan and Masset 50 (PO and Morgan Cox, Board President to the Foundation Board Members)  Ms. Cooke stated we received the first draft of the site plan from the architects. The plan is very detailed by department. The selicit of the board or review.  Ms. Cooke stated with work starting on the Foundation creation, for the 501.25 paperwork we have to list the board members. It is recommended to have 1 District Board and Misset 50.00 (PO and Morgan Cox, Board President to the Foundation Board Members)  Motion by John Myrick, to approve the Allocation of Funds to Employee Activity Commented as even and a series of the board and present that the board presentable.  Ms. Cooke stated we received the da scrub sale and employees were able to purchase scrubs. The scrub company gave us 5% of the total sales. Ms. Cooke would like for the money raised from this sale and any future fundralesers be allocated to an employee activity found for employee functions plan and present the part of the training party and other events.  Administrative Report - Manset plan and present and present the party and other events.  Administrative Report - Marketing  Matter the party of the training consisted of Excell training, Active Shooter and how to complete performance write up on employees.  Motion by John Myrick, to approve the Administrative Report - Mock Survey  Motion by John Myri	cycle for the Martin County Hospital District Supplemental Retirement	Ms. Cooke stated there were no changes to the plan, this is a required review.	· · ·
Administrative Report - Master Site Plan Update  Ms. Cooke stated wer received the first draft of the site plan from the architects. The plan is very detailed by department. The sentor leaders will review and discuss any changes before bringing to the board for review.  Ms. Cooke stated with work starting on the Foundation creation, for the 501c3 paperwork we have to list the board members and have 10 listic Board member on the initial 3 member board. Ms. Cooke stated usually the CFO is appointed and Mr. Jackson stated he would commend that hancy be appointed as well so any pavore/that is required will be completed in a timely manner. More members can be added at a later date. Morgan Cox volunteered to be the Board representative.  Ms. Cooke stated we recently held a scrub sale and employees were able to purchase scrubs. The Esrub company gave us 5% of the total sales. Ms. Cooke would like for the money raised from this sea and any future fundraisers be allocated to an employee.  Administrative Report - Manager Training  Administrative Report - Marketing  Administrative Report - Marke	Administrative Report - Strategic Plan Update	Ms. Cooke presented a strategic plan update. Working on establishing programs and processes.	1
Administrative Report - Appoint 3 Foundation Board Members  a member board. Ms. Cooke stated usually the CTO is appointed and Mr. Jackons stated would cerommend that Nancy be appointed as well so any paperwork that is required will be completed in a timely manner. More members can be added at a later date. Morgan Cox volunteered to be the Board representative.  Ms. Cooke stated we recently held a scrub sale and employees were able to purchase scrubs. The production of Funds to Employee Activity Common future fundrates be allocated on a mapployee activity fund for employee functions like an end of year party and other events. Ms. Cooke would like for the money raised from this sale and any future fundrates be allocated on mapployee activity fund for employee Activity Committee, seconded by John Myrick. No opposition, motion carries.  Administrative Report - Manager Training  Ms. Cooke stated the varianing consisted of Excel training, Active Shooter and how to complete performance write up on employees.  Administrative Report - Markstong  Administrative Report - Markstong  Me have new biliboards installed in the same locations, just updated with new ads.  We will continue with the policy currently in place until after the survey.  Went well. Life Safety Mock Survey in this week June 28th and 29th  Standing Item, no action this month.  Ms. Cooke stated the variang consisted of Excel training, Active Shooter and how to complete performance write up on employees.  Adjourn to Executive Session at 12:58pm.  Review and Possible Revision of Board of Directors Bylaws  Motion by John Myrick, to approve the Administrative Report, seconded by Albert Garza. No opposition, motion carries.  Motion by Terry Franklin, to approve the Board of Director Bylaw Revisions, seconded by John Myrick, seconded by Terry Franklin to a GCO Compensation as directed by hospital attorney. No opposition, motion carries.  Adjourn to Executive Session at 12:58pm.  Reconvene Meeting at 142pm.  Motion was made by John Myrick, seconded by Terry Frank	Administrative Report - Master Site Plan Update	detailed by department. The senior leaders will review and discuss any changes before bringing to	
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Board of Directors President

John Myuce
Board of Directors Secretary