

**Martin County Hospital District
Board of Directors Meeting
Monday, November 29, 2021**

Members Present: Morgan Cox, Albert Garza, John Myrick, Frances Hernandez

Members Absent: Terry Franklin, Clay Parker, Linda Wiebe

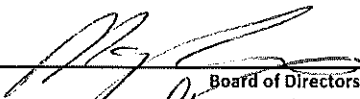
Hospital Staff Present: Nancy Cooke, Becky Brandon, Freddy Olivarez, Tara Lopez, Corlna Mckiski, Dr. Cargill, Tonya Glisan, Tamara Sanford

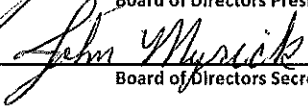
Other Attendees: Brian Jackson - Hospital Attorney

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from October 25, 2021	Minutes were reviewed and approved as submitted.	Motion by John Myrick to approve the minutes from the October 25, 2021, seconded by Frances Hernandez. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report. ED statistics and the quality metrics associated with them were reviewed. Emergency Room visits decreased from the previous month.	Motion was made by Albert Garza, seconded by John Myrick, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	<p>Ms. Lopez presented the providers for Appointment, Re-appointment and Expiring Terms, listed</p> <p>Appointment: N/A</p> <p>Re-appointments: Ahmed Casey, MD - Concord - Emergency Medicine</p> <p>Expiring Privileges: N/A</p>	Motion was made by Frances Hernandez, seconded by John Myrick, to approve the appointments and expiring providers as presented. No opposition, motion carries.
Quality Assurance Dashboard	Ms. McKiski presented the Quality Assurance Report for October. It was noted that the ED length of stay decreased by 200 minutes. Visits also decreased to 447 from 574 in September. Lab indicators were missed due to increased volumes.	Motion was made by Albert Garza to approve the Quality Assurance Report, seconded by Frances Hernandez. No opposition, motion carries.
Department Reports - Compliance Report	Ms. Lopez gave a 3rd Quarter Report for Compliance. Ms. Lopez reported we received several compliance complaints for the quarter - 1 EMTALA, 1 Employee Relations and 1 HIPAA. Ms. Lopez reviewed Risk Management for the 3rd Quarter. There were 85 Occurrences resulting in 2 RCA's completed on equipment malfunctions and EMTALA.	Motion was made by John Myrick to approve the Compliance Report, seconded by Albert Garza. No opposition, motion carries.
Department Reports - CNO Report	Ms. Lopez gave the CNO Report in Ms. Wiebe's absence. Updates were given on COVID Positive Cases for the quarter, Staffing Needs, ER Addition and developing new work flows and Performance Stats which relate to patient satisfaction.	Motion was made by Frances Hernandez, to approve the changes to the Policies presented, seconded by John Myrick. No opposition, motion carries.
Policies - COVID Policies a. COVID-19 Vaccination Policy b. COVID-19 Exemption Committee c. COVID-19 Medical Exemption Form d. COVID-19 Religious Exemption Form	Ms. Cooke presented several policies related to the COVID Vaccine Mandates, exemption forms for approval. The Policies noted the requirements to be considered fully vaccinated and included forms for individuals wishing to file a Religious or Medical exemption.	Motion was made by Albert Garza, to approve the new Policies related to the COVID Mandate as presented, seconded by Frances Hernandez. No opposition, motion carries.
Contracts: Amendment to Tax Appraisal District Budget	Ms. Cooke stated the amendment is to cover the salary for the new employee that will be replacing the retiring person. Ms. Cooke stated the current Tax Assessor will be retiring and this amount will cover the cost of the replacement employee. The cost will decrease once the person retires.	Motion was made by Albert Garza, seconded by John Myrick, to approve the Amendment to Tax Appraisal District Budget as presented. No opposition, motion carries.
Facility Appointments - Safety Officer	Ms. Cooke stated Angel Silva has been appointed as the Safety Officer to replace Stacy Brannen that has taken a position at another facility. The Purpose and Authority Statement was reviewed which listed the function of the Safety Officer.	Motion was made by Frances Hernandez, seconded by Albert Garza, to approve the Facility Appointment of the Safety Officer. No opposition, motion carries.
Facility Appointments: Infection Control	Ms. Cooke stated Samantha De Le Pena has been performing the role of infection Control but was never appointed formally. The Purpose and Authority Statement was reviewed which listed the function of the Infection Control Officer.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Facility Appointment of the Infection Control Officer. No opposition, motion carries.

CFO Report	Ms. Glisan presented the Financial Statements for the month ended October 31, 2021 for review. She noted that cash on hand for October was 322 days. October Restricted cash totaled \$2,194,508. Total patient revenue for October was \$3,613,130. October Cash Disbursement totaled \$1,683,735.82 with \$7,847.54 patient refunds.	Motion by Frances Hernandez, to approve the Financial Reports for October 2021, seconded by Albert Garza. No opposition, motion carries.
Administrative Report	<ol style="list-style-type: none"> 1. Construction Update - Construction for the new ER addition is going good. State inspection 2. Marketing Update - Howard County Stats review. We are seeing increases every month in patients from Howard County. 3. Quarterly Management Plan - Discussed report. Ms. Cooke gave an update on the Community Healthcare Needs Assessment, HCAHPS Scores, ER Expansion, Roofing Project, Marketing Plan, Development of a Strategic Plan, New Purchasing Group, Charge Master, School Based Clinics - added Grady ISD. 4. 5 Days of Christmas 12/13 - 12/17. Employee Moral Committee will be hosting several fun activities during the week. 5. 2022 Kick-Off Party - January 28th at the Community Center. We will have fajitas and present Employee Service Awards during the dinner. 	Motion by Albert Garza, to approve the Administrative Report, seconded by Frances Hernandez. No opposition, motion carries.
Adjourn to Executive Session at 1:03p.m.		
Reconvene to Open Session at 1:23pm		
Motion on Items Discussed in Executive Session		
Adjourn Meeting at 1:45pm		Motion by Albert Garza, to adjourn meeting, seconded by John Myrick. No opposition, motion carries.



 Board of Directors President


 Board of Directors Secretary