



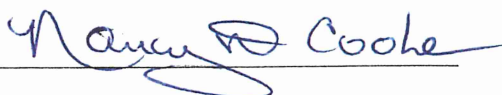
600 East I-20 Stanton, TX 79782 (432) 607-3200

AGENDA

ANNUAL MEETING

THE BOARD OF DIRECTORS OF MARTIN COUNTY HOSPITAL DISTRICT WILL MEET ON MAY 26, 2020 AT 11:30 A.M. AT THE MARTIN COUNTY HOSPITAL BOARD ROOM. ITEMS ON THE AGENDA TO BE DISCUSSED ARE AS FOLLOWS

1. Call to Order
2. Swearing in of Appointed Board Members
3. Board Member completion of Conflict of Interest Statement
4. Election of Officers
5. Reading and Approval of the Minutes from April 27, 2020
6. Public comment
7. Medical Staff Report-Consider and Take Action
8. Departmental Reports – Consider and Take Action
 - a. QA Report
 - b. EMS Report
 - c. Compliance Report
 - d. Rural Health Clinic Report
9. Policies- Consider and Take Action
 - a. Conflict of Interest
 - b. Hospital Staff Approval Limits
 - c. Safety Policies
 - d. Admissions Policy Manual
 - e. IT Policy Manual
 - f. Swingbed Policy Manual
10. CFO Report-Consider and Take Action
11. Capital Budget for FY 2020-2021 – Consider and Take Action
12. Rural Health Clinic Expansion/Renovation Plans – Consider and Take Action
13. Administrative Report
14. Other Business
15. Executive Session:
 - a. Texas Government Code 551.071: Consultation with Attorney
 - b. Texas Government Code 551.074: Personnel Matters
16. Return to Open Session and address any other outstanding issues that have been properly posted for consideration
17. Adjourn


Nancy Cooke- Chief Executive Officer

POSTED & FILED
May 20, 2020 @ *11:45A* M
LINDA GONZALES
District & County Clerk Martin Co., Texas
By *Stelanie Alcorra*, Deputy

**Martin County Hospital District
Board of Directors Meeting**

Tuesday, May 26, 2020

Members Present: Morgan Cox, Albert Garza, Terry Franklin, John Myrick, Clay Parker

Members Absent: Frances Hernandez

Hospital Staff Present: Nancy Cooke, Cynthia Wentworth, Freddy Olivarez, Linda Wiebe, Rebecca Brandon, Tara Lopez, Donna Brabham, Robin Alvarado

Other Attendees:

Meeting Called to Order at 11:32 AM by Board Vice President Albert Garza

Agenda Items	Presentation/Discussion	Action Taken
Swearing in of Appointed Board Members	Albert Garza and Terry Franklin were sworn into office for a two year term.	
Board Member completion of Conflict of Interest Statement	Board Members signed and completed the Annual Conflict of Interest Statement	
Election of Officers	Terry Franklin nominated Morgan Cox as Board President, seconded by John Myrick Terry Franklin nominated Albert Garza as Board Vice President, seconded by John Myrick Terry Franklin nominated John Myrick as Board Secretary, seconded by Albert Garza	All votes passed unanimously.
Reading and Approval of the Minutes from April 27, 2020	Minutes reviewed.	Motion by Albert Garza to approve minutes, seconded by John Myrick
Public Comment	None	No action taken
Medical Staff Report	Dr. Cargill presented the Medical Staff minutes from May 20, 2020. Items discussed were: 1. No delinquent charts 2. 19 peer review cases, all approved 3. No trends identified	Motion by Terry Franklin to approve Medical Staff report, seconded by Albert Garza
	QA Dashboard 1. Facility still has adequate supply of PPE for COVID-19	Motion by Albert Garza to

<p>Departmental Reports a. QA Report b. EMS Report c. Compliance Report d. Rural Health Clinic Report</p>	<p>EMS Report 1. Volumes are down as people are not seeking care as they normally would due to COVID-19 2. One of the EMS QA projects is to leave the EMS building within 2 minutes. Staff is not meeting this target at this time, but progress has been made. 3. It was noted that employees that are not familiar with our county should be trained.</p> <p>Compliance Report-Tara Lopez reported that there had been 3 issues investigated, but all were resolved internally and closed.</p> <p>RHC Report 1. The number of visits in April dropped due to COVID-19 2. The sick clinic was established in March and to date we have seen 270 patients outside of the building 3. Medicare passed a waiver that allows rural health clinics to have virtual visits 4. Telehealth has decreased since April as patients are scheduling onsite appointments.</p>	<p>approve the QA Report, seconded by Clay Parker</p> <p>Motion by Albert Garza to approve the EMS Report, seconded by Terry Franklin</p> <p>Motion by Clay Parker to accept the Compliance Report, seconded by John Myrick</p> <p>Motion by Terry Franklin to approve the RHC Report, seconded by John Myrick</p>
<p>Policies a. Conflict of Interest b. Hospital Staff Approval Limits c. Safety Policies d. QA Policy Manual e. Admissions Policy Manual f. IT Policy Manual g. Swingbed Policy Manual</p>	<p>Conflict of Interest Policy 1. This is a standard Conflict of Interest Policy for elected officials in Texas.</p> <p>Hospital Staff Approval Limits 1. This policy gives the CFO some authority to approve things outside of the budget. This policy also set approval limits for Department Managers and other Senior Leaders.</p> <p>Safety Policies, Admissions Policies, QA Policies, IT Policies 1. IT has developed check out and return policies for equipment (laptops, phones, etc.) that are issued to employees. This will assure their return when the employee terminates their employment.</p>	<p>Motion by Terry Franklin to approve the Conflict of Interest Policy</p> <p>Motion by Albert Garza to approve the Hospital Staff Approval Limits Policy, seconded by Clay Parker</p> <p>Motion by Terry Franklin to approve the Safety, Admissions, QA, and IT Policies, seconded by John Myrick</p>
<p>CFO Report</p>	<p>CFO Report 1. Patient names were removed from the check register for patient refunds. 2. Ben E Keith amount is up due to the employee morale committee 3. Grainger is a vendor used to purchase general maintenance supplies 4. Discovery Health did come in and do a review per our charity care policy, this helps us with uncompensated care. This allows for proper classification of write-offs. 5. We did have another pick up on our taxes as the fiscal year ended. 6. We are currently at 97.1% for collected taxes 6. Days Cash on Hand- 303 7. AR Days- 90</p>	<p>Motion by Terry Franklin to approve the CFO Report, seconded by Albert Garza</p>

Capital Budget for FY 2020-2021	<ol style="list-style-type: none"> 1. Mr. Cox and Mr. Garza came in and went over budget line by line 2. There is no ambulance on the budget, one can be added 3. We are looking into purchasing LED signs 4. It was recommended to approve the budget as presented with a revised budget to be presented next month for review and approval. 	Motion by Terry Franklin to approve the Capital Budget, seconded by John Myrick
Rural Health Clinic Expansion/Renovation Plans	Tabled	No action taken
Administrative Report	<ol style="list-style-type: none"> 1. We have received rapid test kits for COVID-19 2. An update on Hospital Week activities was given. 3. It was noted that volumes are returning in surgeries, inpatients, ED and Clinic. 4. The storm on May 15 cause several leaks through out the building. This has been reported to the Insurance carrier. 	No action taken
Other Business	None	No action taken
Executive Session	12:30 PM	No action taken
Return to Open Session and address any other outstanding issues that have been properly posted for consideration	None	No action taken
Adjourn	1:28 PM	Motion by Albert Garza to adjourn, seconded by Terry Franklin



Board of Directors President

6-29-2020

Date



Board of Directors Secretary

6/29/20

Date

Board of Directors Coordinator

Date