

Martin County Hospital District
Board of Directors Meeting
Monday, February 22, 2021

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin, Clay Parker

Members Absent: Frances Hernandez

Hospital Staff Present: Nancy Cooke, Tonya Glisan, Becky Brandon, Linda Wiebe, Freddy Olivarez, Tara Lopez, Daniel Patrick, Corina Mckiski, Samantha Delapena, Laurel Silva, Dr. Cargill, Tamara Sanford

Other Attendees: Brian Jackson - Hospital Attorney, Vince Vialle - Specialized Public Finance, Inc.

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from January 25, 2021	Minutes reviewed with no corrections.	Motion by Terry Franklin to approve the minutes from the January 25, 2021 meeting with no corrections, seconded by John Myrick. No opposition, motion carries.
Public Comment	None	
Staff Recognition	Ms. Cooke wanted to recognize and thank Samantha Delapena, Laurel Silva and Corina Mckiski for all their work over the past year with the COVID pandemic and more recently during the COVID vaccination clinics. Samantha keeping up with CDC changes and getting all the vaccines ordered and delivered. Laurel's organization and execution of the COVID vaccine clinics. Corina for her willingness to be anywhere she was needed and doing a great job wherever she was needed.	The Board also thanked all three ladies for all their hard work for the hospital and community.
Medical Staff Report	Dr. Cargill gave a brief summary of the medical staff report. Dr. Cargill stated the visitor policy for the ER has been updated to allow 1 visitor per patient. Dr. Cargill stated Corina will present a new format for the ER reports moving forward, the new report will remove the frequent visits and ER demographics and they will be replaced with readmissions to the surgical unit and patients returning to the ER within 72 hours of discharge.	Motion by John Myrick to approve the Medical Staff Report as presented, seconded by Albert Garza. No opposition, motion carries.
Medical Staff Privileges and Terminations	Dr. Cargill presented the medical staff privileges and terminations for January 2021. <u>January Privileges and Resignations:</u> Brady Strahm, CRNA – Resigned 01/25/21 - Anesthesia Joshua Blunck, M.D. – Resigned 01/06/21 Virtual Radiologic – Consulting Radiology Joseph Ungar, M.D. – Resigned 01/06/21 Virtual Radiologic – Consulting Radiology Linda Wiebe, N.P. – Active Staff Privileges - Allied Health Professional Guillermo Jimenez, M.D. – Virtual Radiologic – Consulting Radiology Mamata Myneni, M.D. – Virtual Radiologic – Consulting Radiology	Motion by Albert Garza to approve the medical staff privileges and terminations for January 2021, seconded by Clay Parker. No opposition, motion carries.
Order Authorizing the Issuance and Sale of General Obligation Refunding Bonds	Ms. Cooke gave an overview of the current bonds and introduced Vince Vialle with Specialized Public Finance, Inc to explain and discuss the refinancing process with the Board. Mr. Vialle discussed the process, savings and timeline of the bond refinancing. Discussion ensued around the process. Mr. Vialle stated the potential savings could be \$7.3M with a timeline of 180 days. He stated that all the set savings goals would have to be met before they would move forward and Ms. Cooke would have Delegate Authority to make the call to move forward. Mr. Vialle also stated that his company would help Ms. Glisan with preparing the Annual Continuing Disclosure Statement and make sure it is filed. Ms. Cooke stated at this point she is asking the Board to approve the process to get Vince working on the refinancing until the audit report is complete which is a requirement to refinance.	Motion by Terry Franklin to approve the Process of Gathering Information to Refinance Refunding Bonds, seconded by John Myrick. No opposition, motion carries.

Quality Assurance Dashboard	Ms. Mckiski gave a brief update on Quality Assurance. She stated the report has a new format this month, black means goal met and red means goal not met. Ms. Mckiski pointed out that in the ER the average length of stay goal is 120 minutes but in January it was 412 minutes, this was due to people being seen with behavioral diagnosis'. She stated they expect these numbers will be high in February as well. Mr. Garza posed a question regarding the Rural Health Clinic Nursing Diabetic patients goals. Dr. Cargill explained the statement and Ms. Brandon stated that goal would be separated into three lines.	Motion by Albert Garza to approve the Quarterly Quality Assurance Dashboard, seconded by John Myrick. No opposition, motion carries.
Quarterly Infection Control / Patient Safety Report	Ms. Lopez presented the quarterly dashboard for review. Ms. Lopez discussed some of the items that had an increase in errors or occurrences.	Motion by John Myrick to approve the Quarterly Infection Control and Patient Safety Report, seconded by Clay Parker. No opposition, motion carries.
Department Report: Annual Human Resources Report	Mr. Patrick presented the Annual Human Resources Report for review and approval. A brief discussion ensued around employee turn over and diversity.	Motion by Clay Parker to approve the Annual Human Resources Report, seconded by Albert Garza. No opposition, motion carries.
Department Report: Quarterly Rural Health Clinic Report	Ms. Brandon presented Quarterly Rural Health Clinic Report for review. Ms. Brandon discussed volumes, trends and patient satisfaction scores.	Motion by Terry Franklin to approve the Quarterly Rural Health Clinic Report, seconded by Clay Parker. No opposition, motion carries.
Contracts: CHC Purchasing / Support Services Agreement	Ms. Cooke presented the contract for review. Ms. Cooke stated the anticipated savings with this agreement will be estimated between \$200k - \$300k per year. Mr. Jackson stated he was unable to review the contract prior to the meeting and asked if the contract was approved it should be pending legal review.	Motion by Terry Franklin to approve the contract with CHC Purchasing / Support Services Agreement, pending legal review, seconded by Albert Garza. No opposition, motion carries.
Contracts: TruBridge Chronic Care Management Program	Ms. Cooke asked that this item be tabled.	
Equipment: Purchase Ambulance	Ms. Cooke presented the ambulance quote for review. Ms. Cooke stated this was the ambulance that was discussed at the January board meeting. Ms. Cooke stated we could purchase the ambulance now and pay for it in the new budget year. Total purchase price is \$241,951.32.	Motion by Clay Parker, to approve the purchase of a 2019 F550 fully equipped ambulance from DACO Fire Equipment, seconded by John Myrick. No opposition, motion carries.
Equipment: Blood Culture Instrument for Lab	Ms. Cooke presented this item for purchase. Ms. Cooke stated currently we send blood cultures to a reference lab for processing. Due to the COVID pandemic and other demands, the medium that is used to collect and process these cultures is in short supply. The reference lab, LabCorp has limited availability to process these. Ms. Cooke stated that with the purchase of this equipment from BD Life Science, MCH would be able to process these blood cultures 24 hours a day, 7 days a week in house. This will improve the turn around times on blood culture processing. The total cost of this instrument is \$17,000. We currently have staff that is able to operate this instrument.	Motion by Albert Garza, to approve the purchase of the BD Life Science Blood Culture Instrument, seconded by Terry Franklin. No opposition, motion carries.
CFO Report	Ms. Gilsan presented the Financial Statements for the month ended January 31, 2021 for review. She noted that cash on hand for January was 401 days. January Restricted cash totaled \$7,595,734. Total patient revenue for January was \$2,550,778. January Cash Disbursement totaled \$1,584,915.28 which included \$294,696.45 of patient refunds to Rawlings Co.	Motion by Albert Garza, to approve the Financial Reports for January 2021, seconded by Terry Franklin. No opposition, motion carries.
Audit Report for Fiscal Year Ended April 30, 2020	Ms. Gilsan stated the Audit Report is not complete, so we need to table this item.	
Discuss and/or act on proposal for Emergency Room Department Addition to improve the process of screening and treatment of patients due to COVID - Award Construction Bid	Ms. Cooke presented a summary of the bids received from all construction companies for review. Ms. Cooke recommended accepting the lowest bid submitted by MD Builders in Midland in the amount of \$1,601,400. Ms. Cooke stated the next lowest bid was submitted by RRC Construction in the amount of \$1,855,400.	Motion by Terry Franklin, to approve the the lowest bid submitted by MD Builders in the amount of \$1,601,400, seconded by Albert Garza. No opposition, motion carries.
	1. Ms. Cooke stated that during the ice and snow storm last week the hospital never lost power or water and our employees did a great job of keeping the hospital running as usual. 2. Ms. Cooke stated the Oil Value still has not been set yet so the tax rate cannot be set yet.	

Administrative Report	3. Ms. Cooke stated the next Manager's Retreat is scheduled for March 18th and will be on based on the 6 Pillars of Excellence focused on Culture.	Motion by John Myrick, to approve the Administrative Report, seconded by Clay Parker. No opposition, motion carries.
	4. Ms. Cooke stated the employee evaluations are in process. Managers goals will be based on SMART goals that were presented and discussed at the last Manager's Retreat. Some of those goals are to reduce turn over, volume growth, improve HCAP scores, safety culture and improve employee satisfaction	
	5. Ms. Cooke stated we will have a Pfizer second dose drive through COVID clinic on Wednesday 9:30am - 2:30pm, we expect to administer around 798 people. On Thursday we will hold a first dose (200 doses) Moderna vaccine clinic at the First Baptist Church from 9:30am - 2:30pm. Ms. Cooke stated we are trying to work a deal with Midland Memorial to receive 50 doses of vaccine a week and administer those doses throught our Rural Health Clinic.	
Adjourn to Executive Session at 1:17p.m.		
Reconvene to Open Session at 1:39pm	No business to discuss.	Motion by Albert Garza, to adjourn meeting, seconded by Clay Parker.
Adjourn Meeting at 1:40pm		

Board of Directors President

John Myrick
Board of Directors Secretary

3-29-21

Date

3-30-21

Date