



600 East I-20 Stanton, TX 79782 (432) 607-3200

AGENDA

THE BOARD OF DIRECTORS OF MARTIN COUNTY HOSPITAL DISTRICT WILL MEET IN REGULAR MEETING ON FEBRUARY 24, 2020 AT 11:30 A.M. AT THE MARTIN COUNTY HOSPITAL BOARD ROOM. ITEMS ON THE AGENDA TO BE DISCUSSED ARE AS FOLLOWS.

1. Call to Order
2. Reading and Approval of the Minutes from January 27, 2020
3. Public comment
4. QA Report-Consider and Take Action
5. Discussion and possible vote on Central Supply policies
6. Discussion and possible vote on Sterile Supply policies
7. Discussion and possible vote on Infection Control policies
8. Discussion and possible vote on Cardiopulmonary policies
9. Discussion and possible vote on Safety policies
10. Discussion and possible vote on Employee Health policies
11. Discussion and possible vote on Lab policies
12. Discussion and possible vote on Surgical Services policies
13. Discussion and possible vote on Radiology policies
14. Discussion and possible vote on Rural Health Clinic policies
15. Discussion and possible vote on Utilization Review policies
16. Rural Health Clinic Report- Consider and Take Action
17. Medical Staff Report-Consider and Take Action
18. Compliance Report- Consider and Take Action
19. Contracts for Renewal-Consider and Take Action, see Exhibit A
20. CFO Report-Consider and Take Action
21. Discussion and possible vote on obtaining a \$3 million dollar loan from the First National Bank of Stanton secured by tax revenue
22. Discussion and possible vote on Resolution of Lodge Association or Other Similar Organization
23. Administrative Report
24. Other Business
25. Executive Session:
 - a. Texas Government Code 551.071: Consultation with Attorney
 - b. Texas Government Code 551.074: Personnel Matters
26. Return to Open Session and address any other outstanding issues that have been properly posted for consideration
27. Adjourn

Paul McKinney- Interim Chief Executive Officer



A meeting of the Board of Directors of Martin County Hospital District was held on February 24, 2020 in the Martin County boardroom at 11:30am.

Board Members Present:

Albert Garza, Vice President
Morgan Cox, Secretary
Terry Franklin, Member
John Myrick, Member
Clay Parker, Member

Others Present:

Paul McKinney, Interim Chief Executive Officer
Cherri Waites, Chief Financial Officer
Freddy Olivarez, Chief Information Officer
Calvin Cargill, MD, Chief of Staff
Marvin Wood, EMS Director
Tara Lopez, ACNO
Courtney Keel, Controller

Counsel Present:

Brian Jackson

1. **Call to Order**

Vice President, Albert Garza called the open session of Board Meeting to order at 11:30 am

2. **Reading and Approval of Minutes from January 27, 2020**

Motion by Morgan Cox to accept the minutes from the January 27, 2020 meeting minutes
Seconded by John Myrick
Motion carried unanimously

3. **Public Comment- N/A**

4. **QA Report- Tara Lopez**

- IT audits employees to prohibit an employee from accessing their own chart
- EMS is looking at putting a station somewhere centrally located in the county to reduce response times

Motion by Morgan Cox to accept QA Report

Seconded by Terry Franklin

Motion carried unanimously

5. Discussion and possible vote on Central Supply policies
6. Discussion and possible vote on Sterile Supply policies
7. Discussion and possible vote Infection Control policies
8. Discussion and possible vote on Cardiopulmonary policies
9. Discussion and possible vote on Safety policies
10. Discussion and possible vote on Employee Health policies
11. Discussion and possible vote on Lab policies
12. Discussion and possible vote on Surgical Services polices
13. Discussion and possible vote on Radiology policies
14. Discussion and possible vote on Rural Health Clinic policies
15. Discussion and possible vote on Utilization Review policies

Motion by Terry Franklin to accept policy renewals

Seconded by Clay Parker

Motion carried unanimously

16. Rural Health Clinic Report- Becky Brandon

- Cerner is working on text message feature to confirm appointments the day before
- Fourth quarter top priority is to decrease accounts "on hold"
- Patient satisfaction is trending upward
- Frosting from receptionist glass will be removed

Motion by Morgan Cox to approve Rural Health Clinic Report

Seconded by John Myrick

Motion carried unanimously

17. Medical Staff Report- Dr. Cargill

- Dr. Cargill presented the Medical Staff Report

Motion by Terry Franklin to approve Medical Staff Report

Seconded by Morgan Cox

Motion carried unanimously

18. Compliance Report- Tara Lopez

- Compliance met and reviewed compliance and occurrence reports

Motion by Morgan Cox to approve Compliance Report

Seconded by John Myrick

Motion carried unanimously

19. **Contracts for Renewal-** Brian Jackson

- Omnicell
- Ironshore

Motion by John Myrick to approve renewal of all contracts

Seconded by Clay Parker

Motion carried unanimously

20. **CFO Report-** Cherri Waites

- Cherri presented the CFO Report
- Cherri presented January check register
 - RV's were purchased to house construction company
 - Invoices are paid on closest check date
 - The check to First National Bank was to purchase a cashiers check to take to the closing for the Jones house
- Days cash on hand- 281
- AR Days- 94
- Largest part of travel is Trulite mileage

Motion by John Myrick to approve check register and CFO Report

Seconded by Terry Franklin

Motion carried unanimously

21. **Administrative Report** – Paul McKinney

- Health Fair- April 2nd 11:00-3:00
- EMS crew will reside at new location when the building is completed
- Morgan Cox suggested joining forces with the Fire Department in Lenorah to build one station

22. **Other Business-** none

23. **Executive Session** – 12:47

- a. **Texas Government Code 551.071: Consultation with Attorney**
- b. **Texas Government Code 551.074 Personnel Matters**

24. **Return to Open Session and address any other outstanding issues that have been properly posted for consideration**

25. **Adjourn-** 1:20

Bill Pardue

Bill Pardue- President

4/8/20

Date

Morgan Cox

Morgan Cox- Secretary

5-26-20

Date

Board of Directors Coordinator

Date