

**Martin County Hospital District  
Board of Directors Meeting  
Monday, January 25, 2021**

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin, Frances Hernandez

Members Absent: Clay Parker

Hospital Staff Present: Nancy Cooke, Tonya Glisan, Becky Brandon, Linda Wiebe, Freddy Olivarez, Tara Lopez, Kip Wood, Terri Pearson, Tamara Sanford

Other Attendees: Brian Jackson

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from November 30, 2020	Minutes reviewed with no corrections.	Motion by Albert Garza to approve the minutes from the November 30, 2020 meeting with no corrections, seconded by Frances Hernandez. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Ms. Wiebe gave a brief summary of the medical staff report.	Motion by John Myrick to approve the Medical Staff Report as presented, seconded by Albert Garza. No opposition, motion carries.
Medical Staff Privileges and Terminations	<p>Ms. Wiebe presented the medical staff privileges and terminations for November and December 2020.</p> <p>November Privileges and Resignations: Micah Weir, M.D. - Consulting Radiology (Virtual Radiologic). Resignations included: Ilona Nekhayeve, M.D., Sarah Burke, M.D., and Car Nunziato, M.D. all Concord physicians.</p> <p>December Privileges and Resignations: PeterSchiessler, CRNA, Allied Health; Sumeet Verma, M.D., Michael Hynes, M.D. Consulting Radiology (Virtual Radiologic) Michael Hynes, M.D. and James Desantis, M.D. Emergency Department (Concord) and Hima Bindu Parchuri, D.O. and Mark Salcone, D.O. from Provisional to Active Staff.</p>	<p>Motion by Terry Franklin to approve the medical staff privileges and terminations for November and December 2020, seconded by Frances Hernandez. No opposition, motion carries.</p>

CNO Report	<p>Ms. Wiebe presented the CNO Report for review. Linda stated the hospital received 300 doses of the COVID vaccine. We were able to vaccinate 120 employees and 221 community members for a total of 341. Linda discussed the Press Ganey scores and stated she is working on a plan to increase those scores.</p> <p>She also noted that MCH is current with MBQIP, Core Measures, State COVID and Flu reporting.</p>	<p>Motion by Albert Garza to approve the CNO Report, seconded by John Myrick. No opposition, motion carries.</p>
Quarterly Quality Assurance Dashboard	<p>Ms. Lopez gave a brief update on Quality Assurance. She stated that departmental projects will moved to six month schedules. so that gives us time to identify issues, correct the issue and to monitor progress of the correction. She also noted that Admissions had made excellent progress with their insurance subscriber accuracy and Cardiopulmonary had improved from 45% to 100% for labeling the high flow nasal cannulas on patients. This measure is very important from an infection control perspective.</p>	<p>Motion by Frances Hernandez to approve the Quarterly Quality Assurance Dashboard, seconded by John Myrick. No opposition, motion carries.</p>
Annual Quality Assurance Dashboard	<p>Ms. Lopez presented the annual dashboard for review. Ms. Cooke stated the annual dashboard is a reporting of regulatory requirements.</p>	<p>Motion by Terry Franklin to approve the Annual Quality Assurance Dashboard, seconded by Frances Hernandez. No opposition, motion carries.</p>
Department Report: Quarterly EMS Report	<p>Mr. Wood presented the EMS report for review. Discussion ensued around remounting and purchasing new ambulances.</p>	<p>Motion by John Myrick to approve the Quarterly EMS Report, seconded by Albert Garza. No opposition, motion carries.</p>
Department Report: Quarterly Trulite Home Health Report	<p>Ms. Cooke introduced Terri Pearson as the new Director of Trulite Home Health. Linda Wiebe presented the report for review since it is Terri's first time to attend a board meeting. She noted that recertification's reached a new total of 35 in December. Census has remained steady at approximately 90 per month. License renewal was completed on September 7. The current Star Rating is 3.</p>	<p>Motion by John Myrick to approve the Quarterly Trulite Home Health Report, seconded by Terry Franklin. No opposition, motion carries.</p>

Surgery Department Policies	Ms. Lopez presented 14 policies for review. She stated 2 new and 5 revised policies for the Operation Room and 1 new and 6 revised policies for Anesthesia.	Motion by Frances Hernandez to approve the Surgery Department Policies, seconded by Albert Garza. No opposition, motion carries.
Contracts: Armko Industries, Inc.	Ms. Cooke presented the contract for review. A lengthy discussion ensued. This contract provides for a project manager for the roofing project. Greg Carrol is the individual performing this service. The cost is \$38,640, based on the cost of the roofing project.	Motion by Albert Garza to approve the contract with Armco Industries, Inc., seconded by John Myrick. No opposition, motion carries.
Contracts: Roofing Bids	Ms. Cooke presented a summary of the roofing bids for review. After a brief discussion, the Board agreed to accept the lowest bid from CS Advantage USAA, Inc. of \$1,104,000. Other bids received included: GKS Commercial Forster Construction \$1,144,000, LBK Roofing \$1,303,510, Lyric-Hooks Roofing \$1,459,018 and West Texas Roofing \$1,495,834.	Motion by John Myrick to approve the bid from CS Advantage USAA, Inc., seconded by Albert Garza. No opposition, motion carries.
Contracts: Texas A&M University Health Sciences Center	Ms. Cooke presented the contract with Texas A&M for 3rd Party Peer Review Services for review. The annual cost is \$10,500.	Motion by John Myrick to approve the contract with Texas A&M University Health Sciences Center for Peer Review Services, seconded by Frances Hernandez. No opposition, motion carries.
Equipment: Humidity Monitors	Ms. Cooke presented the humidity monitor quote for review. Discussion ensued on the purpose and benefits of having these monitors. This will allow the hospital to monitor and record temperatures and humidity levels in rooms, refrigerators, blanket warmers, etc. The initial cost and installation is \$24,302 with an annual monitoring cost of \$6,600 per year. Three quotes were received, but this was the low bid.	Motion by Albert Garza, to approve the purchase of the Sonicu Humidity Monitors, seconded by Terry Franklin. No opposition, motion carries.

Equipment: School Based Telehealth (RHC)	<p>Ms. Brandon presented information on the school based healthcare program. This program would place telehealth equipment on both campuses of the Stanton ISD. The school nurses can then use this equipment to assist the Clinic Providers with a remote exam. Parents will need to sign a consent prior to their child being seen. Total estimated cost for the start up of this program is \$60,158. If successful, this may be implemented at additional locations.</p>	<p>Motion by Terry Franklin, to approve the purchase of to of the Medpod Systems, seconded by Albert Garza. No opposition, motion carries.</p>
CFO Report	<p>Ms. Glisan presented the Financial Statements for the month ended November 30, 2020 and December 31, 2020 for review. She noted that cash on hand for November was 260 days and 277 days in December. November Restricted cash totaled \$7,794,052 and \$7,669,438 for December. Total patient revenue for November was \$2,895,470 and \$2,632,132 for December. There were no unusual expenses of note for the month. November Cash Disbursement totaled \$1,164,167.72 and \$2,063,978.92 for December.</p>	<p>Motion by John Myrick, to approve the Financial Reports for November and December 2020, seconded by Albert Garza. No opposition, motion carries.</p>
Charge Master Review	<p>Ms. Glisan presented the results from the chagemaster review. Discussion ensued.</p>	<p>Motion by Frances Hernandez, to approve the Charge Master Review, seconded by Terry Franklin. No opposition, motion carries.</p>
Administrative Report	<ol style="list-style-type: none"> <li>1. Ms. Cooke presented a drawing of the proposed ER Entrance, she stated that is a state requirement and the construction been added to the bid. Ms. Cooke also gave the dates for the pre-proposal, bid deadline and bid opening.</li> <li>2. Ms. Cooke stated the Audit will be presented at the February Board meeting, which has to be completed before the bond refunding can be done.</li> <li>3. Ms. Cooke stated the reporting date for the COVID Funds has been cancelled and we are waiting on a new date.</li> <li>4. Ms. Cooke stated the Manager's Retreat has been reschedule to this Thursday due to the speaker being ill.</li> </ol>	<p>Motion by Terry Franklin, to approve the Administrative Report, seconded by Albert Garza. No opposition, motion carries.</p>

	5. Ms. Cooke stated Freddy has been working on the new website, it is looking good and very user friendly. The website should be live soon.	
	7. Ms. Cooke presented the tax base increase summary for review.	
	6. Ms. Cooke presented the new Organizational Chart for review. She stated the only changes were Becky Brandon and Brenda Patterson moved under her. Becky Brandon is now a part of the Senior Leadership team.	Motion by Albert Garza, to approve the Organizational Chart, seconded by John Myrick. No opposition, motion carries.
Adjourn to Executive Session at 1:35		
Reconvene to Open Session at 2:16pm	No business to discuss.	Motion by Terry Franklin, to adjourn meeting, seconded by Frances Hernandez.
Adjourn Meeting at 2:17pm		

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**Board of Directors President**

**Date**

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**Board of Directors Secretary**

**Date**