



Financial Eligibility: List of documents

Identification of household members (all that apply will be required):

- The head of household and spouse (if applicable) will need to provide picture identification
- Birth certificates for children under 18 (will accept copies from hospital, courthouse or TDHS)
- Social Security cards for everyone in household

Residency Verification

Proof of being a Martin County resident, may include but not limited to:

- Current utility bill (such as water, gas or electricity)
- Most current property tax receipt
- Current rent receipt or lease agreement showing applicant's address
- Driver's license or other government issued identification

Proof of Income

Proof of income will include all of the below that apply to you and your household.

- Current check stubs
- If applicant does not receive check stubs from employer they will be required to have employer complete an Employment Verification Form.
- Prior Year's income Tax Return(**preferred, if available)
- Unemployment Benefits
- Social Security Benefits (from SSA Office)
- Retirement Income
- Workers Compensation Benefits
- Proof of Child Support (from Attorney General's Office, a Decree, or check stubs)
- Income Producing Property
- Royalties
- Alimony
- Investment Income
- Current bank statement(s) may be required.
- Require documentation for applicants listing zero (0) income may include but not be limited to the following:

Reporting NO/Zero Income

- Notarized in-kind letter/letters (see approval process located in policy)
- Proof of receiving Food Stamps /TANF
- Proof that they have applied for SSI benefits
- Applicants having no income who are eligible to work will be required to show proof of registration with the Texas Workforce Commission
- Proof of eligibility screening. If patient refuses to cooperate or comply with eligibility screening, they will automatically be denied coverage.

Self-employed applicants:

Applicants who are self-employed must provide the prior year's income tax return. If this is not possible the applicant must complete the self-employment form and supply us with supporting documents such as business receipts, banks statement (both individual and business,) audited financial statements, etc.